

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Minutes

Date:

August 8, 2017

Time:

7:00 p.m. (Closed 5:30 p.m.)

Location:

52 Seguin Street, Parry Sound, Council Chambers - Gibson Street Entrance

Members Present:

Mayor Jamie McGarvey, Clr. Paul Borneman, Clr. Brad Horne, Clr. Jim Marshall,
Clr. Doug McCann

Regrets:

Clr. Bonnie Keith

Absent:

Clr. Keith Saulnier

Staff Present:

Rob Mens, Ann Hurdman, Peter Brown, Trevor Pinn, Dave Thompson, Taylor Elgie

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Presentations:

n/a

The Mayor called the meeting to order at 7:02 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

Resolution 2017 - 132

Moved by Councillor Marshall

Seconded by Councillor McCann

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees **(Human Resources)**
- c) a proposed or pending acquisition of land for municipal or local board purposes. **(potential land acquisition) (Waterfront development)**
- d) labour relations or employee negotiations **(personnel matter)**

Carried

1. Agenda

1.1 Additions to Agenda/Notice of Motion

9.6.2 Splashpad for Parry Sound

9.6.3 Needles & Addictions, A Cry for Help

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

1.2 Prioritization of Agenda

9.6.2 Splashpad for Parry Sound

9.6.3 Needles & Addictions, A Cry for Help

1.3 Adoption of Agenda

Moved by Councillor Marshall

Seconded by Councillor McCann

That the Council agenda for August 8, 2017 be approved as amended.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor McGarvey declared a pecuniary interest in item 10.2.1 as he is President of the Parry Sound Affordable Housing Development Corporation. Mayor McGarvey left the room during discussion and the vote.

Clr. Marshall declared a pecuniary interest in item 10.2.2 as 1793951 Ontario Inc is a client of his real estate brokerage. Clr. Marshall left the room during discussion and the vote.

2. Public Meeting

None

3. Minutes and Matters Arising from Minutes

3.1 Adoption of Minutes

Moved by Councillor Borneman

Seconded by Councillor Horne

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

That the Minutes from the Council meeting held July 18, 2017 be approved as circulated.

Carried

3.2 Questions of Staff

None.

4. Correspondence

4.1 Parry Sound Saltos Gymnastics Club

Re: Thank you for donation through Municipal Assistance Program

(Circulated to Mayor & Council and forwarded to the Clerk for filing)

4.2 Ministry of Finance

Re: Transitional mitigation payment to eligible municipalities re: tax exemption for Long Term Care Homes

(Circulated to Mayor & Council and forwarded to the Clerk for filing)

4.3 AMO Watch file July 13, 2017 & July 20, 2017

Re: Municipal Industry News

(Circulated to Mayor and Council and forwarded to Clerk for placement on e-agenda)

5. Deputations

5.1 Chris McDonald & Erin Cardy 10 mins.

Re: Splash Pad for Parry Sound

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Mr. McDonald and Ms. Cardy asked Council to consider allocating funds for a splashpad in the budget for the 2018 year. They have travelled to many different splashpads and witnessed many ages of people enjoying the various splashpads. There are many different designs and many opportunities for businesses in the area to become involved either with the capital costs or with the ongoing costs of operating the splashpad. They have compiled statistics from a survey they undertook; 79% of survey participants had attended a splashpad this summer and 95% spent money on food, gas, groceries, toys, etc. Their group proposed a 5,000 sq. ft. splashpad at Waubuno Beach. The estimated cost is \$270,000.00 The group has a facebook page "Splashpad for Parry Sound" with over 800 members in 10 days. Tony Clement has pledged his support to this initiative. A slideshow with samples of different splashpads was presented.

5.2 Thomas Buttineau & Jodi Contin

10 mins.

Re: Needles & Addictions, A Cry for Help

Mr. Buttineau is concerned about the number of needles, broken glass and garbage found at Waubuno Beach and in the Town and surrounding area. He is suggesting a professional inspection and clean up be done. Addiction is a real problem in this area and he is hopeful various agencies can come together to come up with a solution. He would like to open a full scale rehabilitation centre for people to detox and receive aftercare to stay clean. The Parry Sound area is up 17% for opiate abuse, 3% higher than the Ontario average.

Jodi Contin recommends that education is key to learning how to pick up these needles and other items safely. She suggested organizing a unified community clean up and bbq where the adults clean up and the children could make murals "Keep our play areas clean & needle free" or something similar. Jodi questions if there is or could be a needle

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

exchange program (The Parry Sound North Bay Health Unit offers needle exchange). Working together is key to a solution to this problem. Jodi sang a healing song to close.

6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. Ratification of Matters from Closed Agenda

None.

8. Consent Agenda

9. Resolutions and Direction to Staff

9.1 Public Works

9.1.1 Tender - Bowes Street Retaining Wall

Spokesperson: Peter Brown, Director of Public Works

Resolution 2017 - 134

Moved by Councillor Borneman

Seconded by Councillor Marshall

That upon the recommendation of Triton Engineering Services Limited, Council accepts the tender from Weeks Construction Inc. in the amount of \$218,067.40, including HST, for the construction of the northwest retaining wall on Bowes Street and Louisa Street, this tender being the lowest tender of three tenders received; and further,

That Council increase the allotment in the Capital Replacement Reserve Fund to cover the shortfall of \$58,067.40.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

9.1.2 Pre-budget approval - Vacuum Truck

Spokesperson: Peter Brown, Director of Public Works

Resolution 2017 - 135

Moved by Councillor Marshall

Seconded by Councillor McCann

That Council authorize pre-budget approval in the amount of \$350,000 to purchase a new vacuum truck and further;

That Council approve single sourcing the equipment through an authorized Vactor dealer.

Defeated

The following resolution was proposed:

Resolution 2017 - 136

Moved by Councillor Marshall

Seconded by Councillor McCann

That the Public Works Director be authorized to source a replacement vacuum truck and;

That pre-budget approval for \$350,000.00 be authorized and further;

That the procurement policy by-law be waived.

Carried

9.2 Development and Leisure Services

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

9.2.1 Cultural Spaces Canada Grant Application - Stockey Centre Audio and Projection Systems

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2017 -137

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council approves the request for funding from the Department of Canadian Heritage, Cultural Spaces Canada, in the amount of \$23,349 representing 50% of the total costs of audio and projection upgrades at the Charles W. Stockey Centre for the Performing Arts.

Carried

9.3 Emergency and Protective Services

9.3.1 Henvey Inlet EMS Service

Spokesperson: Dave Thompson, Director of Emergency and Protective Services

Direction Approved (For Direct Staff Follow-up):

That upon the recommendation of the EMS Advisory Committee staff prepare documentation to justify the application to the Ministry of Health for 100% funding of a base located in Henvey Inlet FN and that staff enter negotiations with MOH to implement and manage the Henvey Inlet base.

9.4 Administration

9.4.1 Love Your Block

Spokesperson: Rob Mens, CAO

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Resolution 2017 - 138

Moved by Councillor Marshall

Seconded by Councillor McCann

That the *Love Your Block* program outline attached as Appendix 'A' be approved; and

That the Love Your Block *Events* program outline attached as Appendix 'B' be approved; and

That Council provide pre-budget approval of \$6,000 in the 2018 operating budget for the *Love Your Block* program.

Carried

9.4.2 Succession Planning

Spokesperson: Rob Mens, CAO

Resolution 2017 -

Moved by Councillor Horne

Seconded by Councillor McCann

That September 26, 2017 at 6:00 pm be scheduled as a Special Closed Council meeting for the purpose of succession planning.

The following amendment was proposed:

That the meeting date be October 10th.

Resolution 2017 - 139

Moved by Councillor Horne

Seconded by Councillor McCann

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

That October 10, 2017 at 6:00 pm be scheduled as a Special Closed Council meeting for the purpose of succession planning.

Carried as amended

9.5 Finance and POA Court Services

9.5.1 2016 Reserve and Reserve Fund Report

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Resolution 2017 - 140

Moved by Councillor Marshall

Seconded by Councillor Borneman

That Council receives the 2016 Reserve and Reserve Fund Report, attached as Schedule A, in compliance with the Town's Reserve and Reserve Fund Policy.

Carried

9.5.2 Reserve Transfers - Downtown Business Association

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Resolution 2017 - 141

Moved by Councillor Borneman

Seconded by Councillor Marshall

That Council hereby approves a transfer of up to \$8,000, conditional on a minimum \$2,000 contribution from the Downtown Business Association, from the Tax Rate Stabilization Reserve for the purpose of funding the costs of a strategic plan for the Downtown Business Association.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

9.5.3 Reserve Transfers - Website

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Resolution 2017 - 142

Moved by Councillor McCann

Seconded by Councillor Horne

That Council hereby approves a transfer of \$4,800 from the Tax Rate Stabilization Reserve for the purpose of funding the implementation costs of the Form Builder module from e-Solutions.

Carried

9.5.4 POA Write-offs

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Resolution 2017 - 143

Moved by Councillor Marshall

Seconded by Councillor Horne

That Council for the Town of Parry Sound, hereby approves the write-offs for the Provincial Offences Act Court outlined in Schedule "A" attached.

Carried

9.5.5 2018 Budget Schedule

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Resolution 2017 -144

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council hereby approves the 2018 budget preparation schedule as set out per "Schedule A" attached as amended (date correction October 2016 to October 2017).

Carried

9.5.6 Creation of Hotel Tax

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

Direction Approved (For Direct Staff Follow-Up):

That the Director of Finance be directed to create an ad-hoc committee including industry members, to further research, develop and design a hotel tax system for the Town of Parry Sound.

Carried

9.6 Other Business

9.6.1 Local Share - 1% Sales Tax Increase

Spokesperson: Jamie McGarvey, Mayor

Resolution 2017 - 145

Moved by Councillor Marshall

Seconded by Councillor McCann

Whereas municipal operating costs Provincially are growing at \$1 billion annually, just to maintain current services, and

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Whereas the total annual municipal budget gap as calculated by AMO is estimated to be \$4.9 billion annually for the next 10 years to maintain current services levels and finance infrastructure needs, and

Whereas property tax and user fees would have to increase at about 8% per year to close that gap, and

Whereas municipalities own approximately two-thirds of all public infrastructure, all of which needs to be maintained, and

Whereas AMO has reviewed dozens of options to help finance municipal governments, and

Whereas the Town's 2016 Asset Management Plan estimated a backlog of approximately \$36 million and an annual infrastructure funding gap for tax-supported assets of \$4,626,000.

Whereas Council has agreed and implemented a 1.8% annual capital levy in addition to acceptable cost of living increases,

Now therefore be it resolved that Council of the Town of Parry Sound supports AMO's 'Local Share' initiative that would see a new proposed 1% (HST) sales tax increase, to support local infrastructure investment.

Carried

9.6.2 Splash Pad for Parry Sound

Resolution 2017 - 133

Moved by Councillor McCann

Seconded by Councillor Borneman

That the capital and operating costs of a splashpad be considered through the 2018 budget process.

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Carried

9.6.3 Needles & Addictions, A Cry for Help

Direction Approved (For Direct Staff Follow-Up):

That staff be directed to have dialogue with the North Bay Parry Sound Health Unit and report on the status of plans regarding discarded needles and addiction.

Carried

10. By-laws

10.1 Public Works

10.1.1 Funding Agreement - Waubeek Street

Spokesperson: Peter Brown, Director of Public Works

By-law 2017- 6757

Being a by-law to authorize the execution of a Clean Water and Wastewater Fund Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure and The Corporation of the Town of Parry Sound.

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

10.2 Development and Leisure Services

10.2.1 Site Plan Approval Application - The Parry Sound Affordable Housing Development Corporation - 82 Gibson Street

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Spokesperson: Taylor Elgie, Principal Planner

By-law 2017- 6758

Being a By-law to grant Site Plan Approval and authorize the execution and registration of a development agreement with 82 Gibson Street (The Parry Sound Affordable Housing Development Corporation)

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

10.2.2. Site Plan Approval Application - 1793951 Ontario Inc. / Greystone Project Management Inc. - 11c Salt Dock Road

Spokesperson: Taylor Elgie, Principal Planner

By-law 2017- 6759

Being a By-law to grant Site Plan Approval and authorize the execution and registration of a development agreement with Granite Harbour/1793951 Ontario Inc./Greystone Project Management Inc. - 11c Salt Dock Road

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

10.3 Emergency and Protective Services Administration

10.4 Administration

10.5 Finance and POA Court Services

10.5.1 Accounts Receivable Policy

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

By-law 2017-6760

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

Being a By-law to Establish an Accounts Receivable Collections Policy

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

10.5.2 Tax Collections Policy

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

By-law 2017-6761

Being a By-law to Establish a Tax Collections Policy

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

10.5.3 Asset Management Policy and Asset Management Strategy

Spokesperson: Trevor Pinn, CPA, CA - Director of Finance and POA Court Services

By-law 2017-6762

Being a By-law to Establish an Asset Management Policy

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

Resolution 2017 - 146

Moved by Councillor Horne

Seconded by Councillor McCann

That Council hereby adopts the Asset Management Strategy, attached as Schedule A.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

10.6 Other Business

10.6.1 Confirming By-law

By-law 2017 - 6763

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed this 8th day of August, 2017.

11. Adjournment

The Mayor adjourned the meeting at 8:46 p.m.

Mayor Jamie McGarvey

Rob Mens, Deputy Clerk / CAO

The Corporation of The Town of Parry Sound

Council Meeting Minutes August 8, 2017

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