

The Corporation of The Town of Parry Sound

Council Meeting Minutes September 5, 2017

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## **Minutes**

### **Date:**

September 5, 2017

### **Time:**

7:00 p.m. (Closed 6:15 p.m.)

### **Location:**

52 Seguin Street, Parry Sound, Council Chambers - Gibson Street Entrance

### **Members Present:**

Mayor Jamie McGarvey, Clr. Paul Borneman, Clr. Brad Horne, Clr. Bonnie Keith, Clr. Jim Marshall, Clr. Doug McCann, Clr. Keith Saulnier

### **Staff Present:**

Rob Mens, Jackie Boggs, Peter Brown, Lynn Middaugh, Trevor Pinn, Dave Thompson, Taylor Elgie

### **Presentations:**

None

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The Mayor called the meeting to order at 7:10 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

**Resolution 2017 - 147**

**Moved by Councillor McCann**

**Seconded by Councillor Marshall**

**That** pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

a) the security of property of the municipality or local board. **(Potential Development Project), (Audit Questions of Council), (CP Station)**

b) personal matters about an identifiable individual, including municipal or local board employees **(Local Board)**

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; **(Request for Proposal)**

**Carried**

**1. Agenda**

1.1 Additions to Agenda/Notice of Motion

1.2 Prioritization of Agenda

9.5.1 Approval of Consolidated Financial Statements for the year-ended December 31, 2016

1.3 Adoption of Agenda

**Moved by Councillor Marshall**

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**Seconded by Councillor McCann**

That the Council agenda for September 5, 2017 be approved as amended.

**Carried**

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

None Declared.

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

3.1 Adoption of Minutes

**Moved by Councillor Saulnier**

**Seconded by Councillor Borneman**

That the Minutes from the Council meeting held August 8, 2017 be approved as circulated.

**Carried**

3.2 Questions of Staff

Councillor Keith has Mr. Brown about the railroad track on Cascade Street and the fact that it needs to be smoothed down as she experienced quite a jolt when she went over it earlier this past weekend. Mr. Brown responded that CN will be coming back to repair that crossing to make it smoother and he will contact them again to find out when that might be.

Councillor Borneman asked about the progress on Emily Street and whether delays in the project will affect the financing arrangements we have. Mr. Brown indicated that it is a job that has taken some time. Mr. Brown hopes the neighbourhood remains patient until the work gets done. He recognizes that people are losing their patience because of the dust and noise, however that is part of a construction job. The contractor has a lot of rock to go through and there were some issues with the height of the bell line. Staff have been pushing the contractors very hard to ensure the work gets done on time. Mr. Brown hopes to get it done by the end of 2017 but the contractor has to pick it up. They're not quite at the top of the hill yet. Mr. Brown appreciates everyone's patience. The funding will not be jeopardized because of the amount of time it has taken. He will be sending a letter to our funding bodies.

Councillor Marshall asked about how effective the speed reduction has been since areas around town have been lowered to 40 km/hr. Mr. Brown indicated we have installed over 30 signs, the OPP have been notified and we've put up our traffic counter, which also identifies speeds, until Thursday of this week. Are the signs effective? He's not sure yet as it is still too early to tell.

#### **4. Correspondence**

##### 4.1 Letter from Wendall Fisher, Resident

Re: Town's initiative to have a report prepared regarding the cessation of train whistling at the five crossings. Mr. Fisher is not in support of this and has listed his reasons why.

*(Circulated to Mayor and Council and forwarded to Director of Public Works for Follow-up)*

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#### 4.2 Letter from Thomas Buttineau, McDougall resident

Re: Concerns with used needles surfacing at the local beaches and playgrounds and requesting support from Parry Sound to open a Treatment Centre.

*(Circulated to Mayor and Council and forwarded to the Chief Administrative Officer for Follow-up)*

#### 4.3 AMO Watchfile - July 27, August 3, August 10, August 17 and August 24, 2017

Re: Municipal Industry News

*(Circulated to Mayor and Council and forwarded for inclusion in the E-Agenda)*

#### 4.4 FONOM News Release

Re: MNRF Commits to Delaying the Posting of the Draft Species at Risk Guide.

*(Circulated to Mayor and Council and forwarded for inclusion in the E-Agenda)*

## 5. Deputations

### 5.1 Giselle Bodkin, CPA, CA, BDO Canada LLP, Parry Sound's Auditor (10 mins.)

Re: Year End Report for The Corporation of the Town of Parry Sound. Ms. Bodkin reviewed the Year End Report for the Town of Parry Sound.

## 6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

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## **7. Ratification of Matters from Closed Agenda**

7.1 Former MTO Property/Oastler Park Drive

Spokesperson: Clayton Harris, EDO

### **By-law 2017-6764**

Being a By-law to declare Town-owned property surplus as surplus: Part Roll: 49-32-050-001-021-01, Part of PIN 52117-0216 LT, Part of Lots 24 & 25, Concession 1, Shown as Parts 2 and 3 on Plan 42R-2597 (Ministry Plan P-2153-59), Geographic Township of McDougall, District of Parry Sound.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 5th day of September, 2017.

## **8. Consent Agenda**

8.1 Appointment to the Parry Sound Public Library Board

### **Resolution 2017 - 149**

**Moved By Councillor Borneman**

**Seconded By Councillor Marshall**

That upon the recommendation of the Parry Sound Public Library Board, Nora Alexander be appointed as a Parry Sound representative until November 30, 2018.

**Carried**

8.2 Proclamation of September 2017 as Childhood Cancer Awareness Month

### **Resolution 2017 - 150**

**Moved by Councillor Saulnier**

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**Seconded by Councillor Horne**

Whereas childhood cancer is the number one disease killing our children in Ontario with over 400 children being diagnosed every year; and

Whereas the Northern Ontario Families of Children with Cancer (NOFCC) provides programs and services to all northern Ontario families during and after their journey through childhood cancer; and

Whereas the NOFCC request the support of the Council of the Town of Parry Sound through an official proclamation and flag raising to bring awareness to childhood cancer;

Therefore, Be It Resolved That Council of the Town of Parry Sound declares the month of September 2017 as Childhood Cancer Awareness Month.

**Carried**

8.3 Special Meeting of Council - Staff Succession Planning

**Resolution 2017 - 151**

**Moved By Councillor**

**Seconded By Councillor**

That October 2, 2017 at 5:30 pm be scheduled as a Special Closed Council meeting for the purpose of staff succession planning; and

That Resolution 2017-139 be rescinded.

8.4 English as a Second Language

**Resolution 2017 - 152**

**Moved By Councillor Horne**

**Seconded By Councillor Saulnier**

Whereas the Province of Ontario has welcomed many peoples from around the world who have chosen this province as the place to start a new life in Canada, now as much as any other time in its history, and many of these immigrants undertake to learn English in order to communicate with their fellow Ontarians, allowing them to start the process of building productive and rewarding lives in their new country; and

Whereas this diverse and multifaceted group of learners of English as a Second Language can be found throughout all levels of society in Ontario, whether they are students in school, at any level, teachers, researchers, caregivers, volunteers and workers, business owners and employees, professionals and labourers, all benefit from instruction in English as a Second Language and use that new knowledge to contribute to this province on an ongoing basis; and

Whereas our professional organization, TESL (Teachers of English as a Second Language) Ontario, hosts a conference each fall in downtown Toronto that features professional development in the form of workshops, keynote speakers and diverse presentations for teachers of English as a Second Language to develop, update and expand their knowledge base, skills and abilities to aid newcomers to our province in their efforts to acquire English language skills;

Now therefore be it resolved that Mayor and Council do hereby proclaim October 29th to November 4th, 2017 as "English as a Second Language Week" in the Town of Parry Sound.

**Carried**

## **9. Resolutions and Direction to Staff**

### **9.1 Public Works**

#### **9.1.1 GE Drinking Water Users' Group Conference**

Spokesperson: Peter Brown, Director of Public Works



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**Resolution 2017 - 153**

**Moved By Councillor Borneman**

**Seconded By Councillor McCann**

That Council authorizes the Manager of Water Systems to attend the 2017 GE Drinking Water Users' Group Conference to be held in Las Vegas, Nevada, September 19, 20 and 21, 2017, further to By-law 2002-4549, which requires prior Council approval for attendance at seminars, conferences and conventions outside the Province of Ontario.

**Carried**

9.1.2 Public Water Tap

Spokesperson: Peter Brown, Director of Public Works

**Resolution 2017 - 154**

**Moved By Councillor Horne**

**Seconded By Councillor Saulnier**

That Council approve the installation of a public water dispensing system adjacent to the existing commercial bulk water station located on Parry Sound Drive, and further;  
That Council authorize the transfer of up to \$50,000 from the Tax Rate Stabilization Reserve to finance the project.

**Defeated**

The following direction for staff was proposed:

**Direction Approved (For Direct Staff Follow-up)**

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That Public Works Director be directed to bring forward information regarding alternatives for the installation of a public water tap including a method for the charging for the water for the 2018 budget deliberations; and

That the water tap at the Bobby Orr Community Centre be disconnected by October 31, 2017; and

Further that the area municipalities be requested to participate in the funding of this service.

**Carried**

9.1.3 Tender - Gravel and Winter Sand

Spokesperson: Peter Brown, Director of Public Works

**Resolution 2017 - 155**

**Moved By Councillor Marshall**

**Seconded By Councillor Borneman**

That Council award the tender for granular "A" gravel to Fowler Construction in the amount of \$13.24 per tonne, this tender being the lowest tender of three tenders received, and further;

That Council award the tender for winter sand, supplied, delivered, blended with town supplied salt and stacked, to Fowler Construction in the amount of \$15.03 per tonne, this tender being the lowest tender of three tenders received.

**Carried**

9.1.4 Tender - Snow Plowing

Spokesperson: Peter Brown, Director of Public Works

**Resolution 2017 - 156**

**Moved By Councillor Horne**

**Seconded By Councillor Saulnier**

That Council award the tender for snow plowing all ten municipal parking lots and facilities to Adam's Brothers, in the combined amount of \$592.50 per plowing event, plus HST, this tender being the lowest overall tender of four tenders received.

**Carried**

**9.2 Development and Leisure Services**

9.2.1 Report to commence closure of portion of Parry Sound Drive road allowance

Spokesperson: Taylor Elgie, Principal Planner

**Direction Approved (For Direct Staff Follow-up):**

That staff commence the procedures to stop up and close, appropriately rezone and dispose of a portion of the Parry Sound Drive road allowance.

**Carried**

9.2.2 Canadian Heritage - Canadian Arts Presentation Fund (CAPF) Application

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

**Resolution 2017 - 157**

**Moved By Councillor Saulnier**

**Seconded By Councillor Horne**

That Council authorizes that application be made to the Canada Arts Presentation Fund (CAPF) for the April 1, 2018 to March 31, 2020 Stockey Centre programming season; and

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That Rob Mens, CAO/Deputy Clerk be confirmed as the person with signing authority.

**Carried**

9.2.3 Tender - Stockey Centre Phase II Roof Repairs and Siding Replacement

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

**Resolution 2017 - 158**

**Moved By Councillor Borneman**

**Seconded By Councillor Marshall**

That Council accepts the tender from W.S. Morgan Construction Ltd. in the amount of \$888,180.00 including HST for roof repairs and siding replacement at the Charles W. Stockey Centre for the Performing Arts and Bobby Orr Hall of Fame, this being the only tender received; and

That the budgeted debenture be increased to reflect the tendered amount.

The following motion to postpone was proposed:

**Moved by Councillor Saulnier**

**Seconded by Councillor Keith**

That the resolution be postponed until the September 19, 2017 to allow Ms. Middaugh to get clarification on contingencies and the allowance on the general conditions with respect to the steel siding and to research the potential for steel roofing.

**Carried**

**9.3 Emergency and Protective Services**

**9.4 Administration**

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## **9.5 Finance and POA Court Services**

9.5.1 Approval of Consolidated Financial Statements for the year-ended December 31, 2016

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

### **Resolution 2017 - 148**

**Moved By Councillor Horne**

**Seconded By Councillor Saulnier**

That Council for the Town of Parry Sound does hereby approve the Draft Audited Consolidated Financial Statements for the year ended December 31, 2016 as attached in Schedule "A".

**Carried**

9.5.2 Financial Variance Report for Q2 (June 30, 2017)

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

### **Resolution 2017 - 159**

**Moved By Councillor Marshall**

**Seconded By Councillor Horne**

That Council hereby receives and accepts the Financial Report for Q2 2017 (June 30, 2017) attached as Schedule "A"; and

Further that Council hereby approves the expenses for members of Council for the period January 1, 2017 to June 30, 2017, attached as Schedule "B".

**Carried**

## **9.6 Other Business**

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## **10. By-laws**

### **10.1 Public Works**

### **10.2 Development and Leisure Services**

#### **10.2.1 Site Plan Amendment - M2 Developments Inc. - 12 College Drive**

Spokesperson: Taylor Elgie, Principal Planner

#### **By-law 2017 - 6765**

Being a By-law to authorize a Site Plan / Development Amending Agreement between the Town of Parry Sound and 12 College Drive (M2 Developments Inc.)

**Read a First and Second Time** September 5th, 2017,

**Moved by Councillor Keith**

**Seconded by Councillor Saulnier**

That By-law 2017-6765 be postponed until the September 19, 2017 meeting of Council to request that a sidewalk be included in the Site Plan Amendment.

**Carried**

### **10.3 Emergency and Protective Services Administration**

### **10.4 Administration**

### **10.5 Finance and POA Court Services**

#### **10.5.1 Execution of Agreement with Collection Agency**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

#### **By-law 2017 - 6766**

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Being a By-law to authorize the execution of a Customer Retention and Collection Services Agreement between A-1 Credit Recovery & Collection Services Inc. ("A-1CRCS") and the Corporation of the Town of Parry Sound.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 5th day of September, 2017.

## **10.6 Other Business**

### **10.6.1 Confirming By-law**

#### **By-law 2017 - 6767**

Being a By-law to confirm the proceedings of Council.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 5th day of September, 2017.

## **11. Adjournment**

The Mayor adjourned the meeting at 9:05 p.m.

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**Mayor Jamie McGarvey**

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**Jackie Johnston Boggs, Clerk**

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