

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

This meeting will be live streamed, recorded and available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Minutes

Date:

October 3, 2017

Time:

7:00 p.m. (Closed 5:30 p.m.)

Location:

52 Seguin Street, Parry Sound, Council Chambers - Gibson Street Entrance

Members Present:

Mayor Jamie McGarvey, Clr. Paul Borneman, Clr. Brad Horne, Clr. Bonnie Keith, Clr. Jim Marshall, Clr. Doug McCann, Clr. Keith Saulnier

Staff Present:

Rob Mens, Jackie Boggs, Peter Brown, Lynn Middaugh, Dave Thompson, Trevor Pinn, April McNamara

Presentations:

None.

Resolution 2017 -

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Moved by Councillor Marshall

Seconded by Councillor McCann

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

d) labour relations or employee negotiations. (**Succession Planning & Organizational Redesign, Personnel Update**)

e) litigation or pending litigation, including matters before administrative tribunals, affecting the municipality or local board. (**Zoning Matter**)

The following motion to amend the resolution was proposed:

Moved by Councillor McCann

Seconded by Councillor Borneman

That the Personnel Update under d) labour relations or employee negotiations be withdrawn, having been discussed at the Special Meeting of Council on October 2, 2017; and

That the following be added:

b) personal matters about an identifiable individual, including municipal or local board employees. (**Personnel Matter-Public Works**); and

e) litigation or pending litigation, including matters before administrative tribunals, affecting the municipality or local board. (**Parry Sound Municipal Airport**)

Carried

Resolution 2017 - 166

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Moved by Councillor Marshall

Seconded by Councillor McCann

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees. **(Personnel Matter-Public Works)**

d) labour relations or employee negotiations. **(Succession Planning & Organizational Redesign)**

e) litigation or pending litigation, including matters before administrative tribunals, affecting the municipality or local board. **(Zoning Matter, Parry Sound Area Municipal Airport)**

Carried

1. Agenda

1.1 Additions to Agenda/Notice of Motion

Item 5.2 - Deputation of Becky Pollack and Susan Woodhouse, on behalf of the Parry Sound Active Transportation Committee - **Withdrawn**

Item 8.3 - Wink Fisher, Chair - 8-80's Committee of Council - **Withdrawn**

Item 9.1.1 - Naming of the Parry Sound to McDougall Trail Link and Signage - **Withdrawn**

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Moved by Councillor Saulnier

Seconded by Councillor Keith

That the Council agenda for October 3, 2017 be approved as amended.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

None declared.

2. Public Meeting

3. Minutes and Matters Arising from Minutes

3.1 Adoption of Minutes

Moved by Councillor McCann

Seconded by Councillor Marshall

That the Minutes from the Council meeting held September 19, 2017 be approved as circulated.

Carried

3.2 Questions of Staff

4. Correspondence

4.1 Gillian Forsey, resident

Re: Requesting consideration for any future positions on the Library Board.

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

(Circulated to Mayor and Council and forwarded to the Clerk and to the Parry Sound Public Library Board)

4.2 Wendall Fisher, Chair, Parry Sound Active Transportation Committee

Re: Thank you for the completion of a trail link extending from Mall Drive along Parry Sound Drive to the Nobel trail.

(Circulated to Mayor and Council and forwarded to file)

4.3 Susan Hircyna, EA for Parry Sound Downtown Business Association (PSDBA)

Re: Recommendation by the Board to accept the proposal received from Ontario Business Improvement Area Association (OBIAA) and Page By Page Consulting to develop a Strategic Plan for the PSDBA by working with the Downtown Steering Committee and the PSDBA Board.

(Circulated to Mayor and Council and forwarded to the Director of Development and Leisure Services for follow-up)

4.4 Wink Fisher, Chair - 8-80's Committee of Council

Re: Mr. Fisher's resignation from the Committee due to health reasons.

(Circulated to Mayor and Council and forwarded to the Clerk for follow-up)

4.5 Bill McMeekan, Volunteer at Camp Oochigeas

Re: Thank you for allowing the opportunity to make a presentation to Council on September 19, 2017.

(Circulated to Mayor and Council and forwarded to the file)

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

4.6 AMO Watchfile - September 14, 2017

Re: Municipal Industry News

(Circulated to Mayor and Council and forwarded for inclusion in the E-Agenda)

4.7 FONOM - Media Release-The Future of Species at Risk Policy is a Question of Credibility

Re: Federation of Northern Ontario Municipalities Species at Risk Policy concerns with respect to the Forestry Industry.

(Circulated to Mayor and Council and forwarded for inclusion in the E-Agenda)

5. Deputations

5.1 Trevor Pinn, Director of Finance and POA Court Services 10 mins.

Re: Demonstration of Budget Tool Software

Mr. Pinn provided a short demonstration of the budget tool software that is located on the Parry Sound website at www.parrysound.com. People can have their say about the 2018 budget by using this tool. Parry Sound is running this tool until the end of November 2017 in preparation for the 2018 budget.

5.2 Becky Pollack and Susan Woodhouse, on behalf of the Parry 10 mins.

Sound Active Transportation Committee

Re: Request for signage support and contribution on the trail link extending from Mall Drive along Parry Sound Drive to the Nobel Trail. Also request support to name the trail

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

link "Wink's Link" in recognition of Wendall Fisher's contribution to the building of this trail through his work in the Parry Sound Area Active Transportation group.

Withdrawn

6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. Ratification of Matters from Closed Agenda

The Mayor reported on the Closed Meeting.

1. Direction was provided to Staff to bring forth the final results of Succession Planning for Parry Sound to the October 17/17 Council Meeting.
2. Direction was provided to staff regarding a zoning matter.

8. Consent Agenda

8.1 Local Government Week - October 15-21, 2017

Resolution 2017 - 167

Moved By Councillor Saulnier

Seconded By Councillor Borneman

Whereas Local Government Week aims to increase youth and public awareness about the important role local government plays in our communities;

Be it resolved that October 15 to 21, 2017 be proclaimed as Local Government Week in the Town of Parry Sound.

Carried

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

8.2 Audited Statements for Land Ambulance and POA Court Services

Resolution 2017 - 168

Moved By Councillor McCann

Seconded By Councillor Borneman

Whereas the Council for the Town of Parry Sound has previously approved the draft Consolidated Audited Financial Statements for the Town of Parry Sound for the year ending December 31, 2016;

And Whereas the Town issues two supplementary statements for the Administration of the POA Court and the Administration of the Land Ambulance Service;

Now therefore be it resolved that the Council for the Town of Parry Sound approves, substantially as attached as Schedules "A" and "B", the audited statements for the Administration of the POA Services and the Administration of the Land Ambulance Service for the year ended December 31, 2016.

Carried

8.3 Wink Fisher, Chair - 8-80's Committee of Council

Resolution 2017 -

Moved By Councillor

Seconded By Councillor

Whereas Mr. Fisher has served on the 8-80's Committee of Council since it's inception;
and

Whereas Council is very appreciative of Mr. Fisher contribution to the 8-80's Committee;

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Now, therefore Be It Resolved that Council accepts, with regret, Mr. Fisher's resignation as Chair and member of this Committee.

Withdrawn

9. Resolutions and Direction to Staff

9.1 Administration

9.1.1 Naming of the Parry Sound to McDougall Trail Link and Signage

Spokesperson: Rob Mens, C.A.O.

Resolution 2017 -

Moved By Councillor

Seconded By Councillor

That Council fully supports the naming of the 'Link' trail to McDougall "Wink's Link Community Path" and that an appropriate sign be constructed at the Town entrance to the Trail to be funded from the Trials Master Plan budget at a cost of up to \$1,500.

Withdrawn

9.2 Finance and POA Court Services

9.3 Public Works

9.3.1 Sale of CN Station - 1 Station Road

Spokesperson: Peter Brown, Director of Public Works

Resolution 2017 - 169

Moved By Councillor Keith

Seconded By Councillor Saulnier

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

That Council accepts the offer of purchase from Scott Ben Michaud for the purchase of the CN station and property located at 1 Station Road, Parry Sound, in the amount of Eighty thousand dollars (\$80,000.00);

And further that Council directs staff to retain the services of a solicitor to prepare the final Agreement of Purchase and Sale;

And further, that the net proceeds from the sale be placed in the Capital Asset Legacy Reserve fund.

Carried

9.4 Development and Leisure Services

9.4.1 BOCC: Emergency Dehumidifier Replacement

Spokesperson: April McNamara, Manager of Parks and Recreation

Resolution 2017 - 170

Moved By Councillor Borneman

Seconded By Councillor Marshall

That Council authorize staff to single source the delivery and installation one (1) RefPlus DDE-2500 Ice Rink Desiccant Dehumidifier, from Cimco Refrigeration, for an approximate total of \$40,000, including HST, and that it be funded from the Building Replacement Reserve.

Carried

9.4.2 Downtown Business Association (DBA) Strategic Plan RFP

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2017 - 171

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Moved By Councillor Saulnier

Seconded By Councillor Keith

That upon the recommendation of the Downtown Steering Committee, Council accept the proposal from the Ontario BIA Association and Page By Page Consulting for the development of a Downtown Business Association Strategic Plan in the amount of \$8,500 attached as Schedule "A".

Carried

9.4.3 Façade Improvement Program Recommendation - Tanis Mack and Amy Black
(Pardon My Garden and a Black-Tie Affair)

Spokesperson: Taylor Elgie, Principal Planner

Resolution 2017 - 172

Moved By Councillor Borneman

Seconded By Councillor McCann

That upon the recommendation of the Façade Improvement Review Committee, Council approve the Pardon My Garden and a Black-Tie Affair application, being 35 Seguin Street in the amount of \$1,877.50.

Carried

9.5 Emergency and Protective Services

9.5.1 Fire Department Standard Operating Guidelines

Spokesperson: Dave Thompson, Director of Emergency Services/Fire Chief

Resolution 2017 - 173

Moved By Councillor Horne

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

Seconded By Councillor Saulnier

That the Council of the Town of Parry Sound approve and adopt the attached Standard Operating Guidelines for Fire Department use, attached as Schedule "A" and Schedule "B"; and

Further that future amendments or individual guideline approval shall be implemented by a consensus of the Parry Sound Fire Department Chief Officers.

Carried

9.6 Other Business

10. By-laws

10.1 Administration

10.2 Finance and POA Court Services

10.3 Public Works

10.4 Development and Leisure Services

10.5 Emergency and Protective Services Administration

10.5.1 Appointment of Nathan Jeffery as a Municipal Bylaw Enforcement Officer.

Spokesperson: Dave Thompson, Director of Emergency Services/Fire Chief

By-law 2017 - 6772

Being a bylaw to appoint Nathan Jeffery as a Municipal Law Enforcement Officer and to repeal By-law 2002-4443.

Read a First, Second and Third time, Passed, Signed and Sealed this 3rd day of October, 2017.

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 3, 2017

10.6 Other Business

10.6.1 Confirming By-law

By-law 2017 - 6773

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed this 3rd day of October, 2017.

11. Adjournment

The Mayor adjourned the meeting at 7:51 p.m.

Personal Information collected in *Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations* is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c* and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Jackie Johnston Boggs, Clerk