

The Corporation of The Town of Parry Sound

Council Meeting Minutes April 3, 2018

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## **Minutes**

### **Date:**

April 3, 2018

### **Time:**

7:00 p.m. (Closed - 6:00 p.m.)

### **Location:**

52 Seguin Street, Parry Sound, Council Chambers - Gibson Street Entrance

### **Members Present:**

Deputy Mayor Paul Borneman, Clr. Brad Horne, Clr. Bonnie Keith, Clr. Jim Marshall, Clr. Doug McCann, Clr. Keith Saulnier

### **Regrets:**

Mayor Jamie McGarvey

### **Staff Present:**

Rob Mens, Jackie Boggs, Dave Thompson, Peter Brown, Lynn Middaugh, Kim Chen, Taylor Elgie, Rob Beaumont, Callin Belchamber

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## **Presentations:**

None

The Deputy Mayor called the meeting to order at 7:10 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

### **Resolution 2018 - 041**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

**That** pursuant to Section 239(2) of the Municipal Act, R.S.O. 21, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- a) the security of property of the municipality or local board (**property on Oastler Park Drive, Various Economic Initiatives**)
- b) personal matters about an identifiable individual, including municipal or local board employees (**Licencing Appeal, Recruitment**)

**Carried**

## **1. Agenda**

**1.1** Additions to Agenda/Notice of Motion

**1.2** Prioritization of Agenda

**1.3** Adoption of Agenda

**Moved by Councillor McCann**

**Seconded by Councillor Keith**

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That the Council agenda for April 3, 2018 be approved as circulated.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

Councillor Marshall declared a pecuniary interest in Item 10.4.1 - Weeks Construction Inc. Contract - Waubeek Street as his brother is employed by Weeks Construction and left the room during Council deliberation and the vote.

Councillor Horne declared a pecuniary interest in Item 8.2 - Community Living Month - May 2018 as he is employed by Community Living and left the room during Council deliberation and the vote.

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of Minutes**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

That the Minutes of the regular Council meeting held March 20, 2018 be approved as circulated.

**Carried**

**3.2 Questions of Staff**

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Councillor Keith asked Mr. Brown to advise her about the preparedness of public works regarding the upcoming storm this evening. Are trucks ready and rolling? Mr. Brown replied yes everything is ready to go.

Deputy Mayor Borneman asked Ms. Middaugh for an update on the repairs at the Stockey Centre with respect to the siding and the roofing. Ms. Middaugh responded that everything is progressing well. There are weekly meetings and everything is on track. For those who have been down to the Stockey Centre you will see that most of the hardy board siding has been ripped off in preparation to put on the new siding and we have created the RFP for the new sign. Everything is moving along.

#### **4. Correspondence**

##### **4.1 Chris Cardy, resident**

Re: Letter regarding both the proposed splash pad and the pool complex. Is asking why they cannot be dealt with separately.

*(Circulated to Mayor and Council and forwarded to the CAO for follow-up – Response provided and will be available on the [Parry Sound Website](#) under “Council Calendar”, “Presentations” with the Minutes of this meeting)*

##### **4.2 Jo-Anne Demick, Executive Director, Community Living Parry Sound**

Re: Requesting that council consider a proclamation of the month of May "Community Living Month" and a request to fly the Community Living flag at the Town Office.

*(Circulated to Mayor and Council and forwarded to the Town Clerk for follow-up)*

##### **4.3 BDO Planning Report**

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Re: Audit Plan for the consolidated financial statements of The Corporation of the Town of Parry Sound for the year ending December 31, 2017

*(Circulated to Mayor and Council and forwarded to the Manager of Accounting for follow-up)*

#### **4.4 Autism Ontario**

Re: Declaration for World Autism Awareness Day - April 2, 2018 and request to raise the flag on April 3rd, 2018.

*(Circulated to Mayor and Council and forwarded to the Town Clerk for follow-up)*

#### **4.6 AMO Watchfile - March 15 and March 22, 2018**

Re: Municipal Industry News from the Association of Municipalities of Ontario

*(Circulated to Mayor and Council and forwarded to the Town Clerk for inclusion in the e-agenda)*

## **5. Deputations**

**5.1** Dianna Allen, Rick Harrington and Delaina Arnold, Parry 10 mins.

Sound Area Food Collaborative

Re: Raising of Backyard Chickens. The collaborative presented their request to have the Zoning by-law amended to allow the raising of backyard chickens.

The following direction was proposed:

**Direction Approved (For Direct Staff Follow-up)**

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That the Principal Planner be directed to prepare a report to consider a zoning by-law amendment to allow backyard chickens to be raised in Parry Sound.

**Carried**

**5.2** Anne Bossart 10 mins.

Re: Update on Tower Hill Activities. Ms. Bossart provided a verbal update on last year's activities at the garden on Tower Hill.

**5.3** Stuart Morley of PSM Community Net 10 mins.

Graham Porter of Network Space

Re: Town Crier WiFi Project for downtown Parry Sound. Mr. Morley of PSM Community Net provided an update on activities and Mr. Porter provided an overview of the Town Crier program they hope will receive Council support.

The following direction was proposed:

**Direction Approved (For Direct Staff Follow-up)**

That Council provide approval in principle, in the form of a letter from the CAO, to commence the Town Crier program for the Town of Parry Sound; and

That the Manager of Infrastructure and Technology Systems enter into conversations with Graham Porter to determine the feasibility of the Town Office becoming a hot spot within the Town Crier program and advise Council of the results.

**Carried**

## **6. Mayor & Councillors' Reports**

Mayor and Councillors gave their reports on meetings attended and matters arising.

## **7. Ratification of Matters from Closed Agenda**

**7.3** Council reviewed a licensing appeal. The following resolution was voted on:

### **Resolution 2018 - 042**

**Moved by Councillor Saulnier**

**Seconded by Councillor Horne**

That Council, support Applicant #001-2018's appeal and grant a temporary Taxi Driver's Licence. Council directs the Issuer of Licences to issue the Applicant a six (6) month Probationary Taxi Driver's Licence with the following conditions:

That a Ministry of Transportation Driver's Abstract, to be checked before issuance of licence, not contain any convictions other than the one that has been disclosed; and

That a Level 2 Criminal Record Check be provided at the end of the temporary period (6 months), and annually thereafter as a part of the regular renewal process, without any new convictions; and

That subsequent Driver's Abstracts, checked every six (6) months while holding a valid Taxi Driver's Licence, do not contain any new convictions; and

That the owners of Parry Sound Taxi sign a responsibility agreement; and

That if the Town becomes aware of any violation of the applicant's probation conditions set herein the licence be revoked immediately.

### **Carried**

**7.1** Council was updated on various economic initiatives.

**7.2** Council was updated on property on Oastler Park Drive - Direction was provided.

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**7.4** Council was updated on the status of employment recruitment for various open positions within the Corporation.

## **8. Consent Agenda**

**8.1** Offering School Property to Municipalities

**Resolution 2018 - 043**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

Whereas Parry Sound Council received correspondence from the City of Hamilton endorsing the Town of Essex's Resolution to allow closed schools to be offered to municipalities for \$1.00;

Therefore, Be It Resolved that Council for the Town of Parry Sound does hereby endorse the Town of Essex's resolution, attached as Schedule "A"; and

Further, that a copy of this resolution be sent to the Town of Essex, the City of Hamilton, West Parry Sound Municipalities, Norm Miller, M.P.P., Ontario Small Urban Municipalities (OSUM), Federation of Northern Municipalities (FONOM) and the Association of Municipalities of Ontario (AMO).

**Carried**

**8.2** Community Living Month - May 2018

**Resolution 2018 - 044**

**Moved by Councillor Keith**

**Seconded by Councillor Saulnier**



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Whereas Community Living Parry Sound has worked to bring people and their communities together for the last 56 years; and

Whereas Community Living Parry Sound supports individuals as they develop their capacity to live, learn, work and participate in all aspects of living in the community; and

Whereas Community Living Parry Sound helps the community develop its capacity to welcome and support people who have not always had the same opportunities as the rest of us, to participate in their community in meaningful, productive ways; and

Whereas the Council of the Town of Parry Sound wishes to urge its citizens to celebrate the inclusion in our community of people who have a developmental disability.

Now, Therefore Be It Resolved that Mayor and Council declare the month of May Community Living Month in the Town of Parry Sound.

**Carried**

**8.3** World Autism Day - April 2, 2018

**Resolution 2018 - 045**

**Moved by Councillor McCann**

**Seconded by Councillor Marshall**

Whereas World Autism Awareness Day will be recognized on April 2nd, 2018, in Canada thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and

Whereas Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians. Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and

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Whereas Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing support, information and opportunities for thousands of families across the province; and

Whereas Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact. The association and its chapters share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community;

Now, Therefore Be It Resolved That Mayor and Council declare April 2, 2018 Autism Awareness Day and will raise the flag on April 3rd.

**Carried**

## **9. Resolutions and Direction to Staff**

### **9.1 Development and Protective Services**

#### **9.1.1 Commencement of Fees and Charges By-law for the Installation of Water, Sewer and Storm Services**

Spokesperson: Taylor Elgie, Manager of Building & Planning Services

**Resolution 2018 -**

**Moved by Councillor Saulnier**

**Seconded by Councillor Horne**

Whereas Lots 7-15, 37-41, and 43-48 of Plan M405 are zoned with a Holding Provision which precludes development until municipal water and sewer services are delivered to the subject properties; and

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Whereas the majority of property owners and Town of Parry Sound Council wish to see the lots serviced to facilitate residential development.

Now therefore be it resolved that Town Council:

1. Directs staff to initiate the tender process to provide water, sewer and storm sewer services to the properties;
2. Authorizes that the project will initially be paid for by the Town of Parry Sound through the General Working Reserve;
3. Directs staff to prepare a Fees and Charges By-law that will recover the costs of the infrastructure from the benefitting property owners;
4. Agrees to pay for the engineering report and legal costs of the project; and
5. Directs staff to remove the "h" symbol for all eligible lots.

The following amendment to the resolution was proposed:

**Moved by Councillor Keith**

**Seconded by Councillor Marshall**

6. This resolution is conditional upon a Memorandum of Understanding being entered into between the majority of property owners and the Corporation of the Town of Parry Sound.

**Carried**

*The amended resolution was read:*

**Resolution 2018 - 046**

**Moved by Councillor Saulnier**

**Seconded by Councillor Horne**

Whereas Lots 7-15, 37-41, and 43-48 of Plan M405 are zoned with a Holding Provision which precludes development until municipal water and sewer services are delivered to

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the subject properties; and

Whereas the majority of property owners and Town of Parry Sound Council wish to see the lots serviced to facilitate residential development.

Now therefore be it resolved that Town Council:

1. Directs staff to initiate the tender process to provide water, sewer and storm sewer services to the properties;
2. Authorizes that the project will initially be paid for by the Town of Parry Sound through the General Working Reserve;
3. Directs staff to prepare a Fees and Charges By-law that will recover the costs of the infrastructure from the benefitting property owners;
4. Agrees to pay for the engineering report and legal costs of the project; and
5. Directs staff to remove the "h" symbol for all eligible lots.
6. This resolution is conditional upon a Memorandum of Understanding being entered into between the majority of property owners and the Corporation of the Town of Parry Sound.

**Carried**

## **9.2 CAO's Office / Administration**

### **9.2.1 Election Sign By-law - Draft #2**

Spokesperson: Jackie Boggs, Clerk

#### **Direction Approved (For Direct Staff Follow-up)**

That staff be directed to bring back the draft Election Sign By-law, as amended by Council this evening, to the May 1st, 2018 Council Meeting, for disposition by Council after the 14-day public notice period so the public may have the opportunity to provide comments.

**Carried**

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### **9.3 Finance and POA Court Services**

### **9.4 Public Works**

#### **9.4.1 Georgian Bay Forever Request for Town assistance with a Pilot Project**

Spokesperson: Peter Brown, Director of Public Works

#### **Resolution 2018 - 047**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

That upon the review of the documentation provided by Georgian Bay Forever, the Town of Parry Sound support, in principle, their pilot project to identify the amount of microplastics/fibres that enter the waterways from washing synthetic materials used in clothing; and

That the Town of Parry Sound allow limited, guided access to the Town Wastewater Treatment Plant at times convenient to staff to take collections and samples; and

That any promotion for the project be the responsibility of Georgian Bay Forever; and

That Georgian Bay Forever take full responsibility for any involvement with the public related to the installation and any ongoing maintenance of any filters on private property.

**Carried**

#### **9.4.1 Tender for Grass Seed**

Spokesperson: Peter Brown, Director of Public Works

#### **Resolution 2018 - 048**

**Moved by Councillor Horne**

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**Seconded by Councillor Saulnier**

That Council accept the quotation from Speare Seeds for 2030 kgs of grass seed in the amount of \$9,706 including HST, this quotation being the lowest quotation of five (5) received.

**Carried**

**9.5 Development and Leisure Services**

**9.6 Other Business**

**10. By-laws**

**10.1 Development and Protective Services**

**10.2 Administration**

**10.3 Finance/POA Court Services**

**10.3.1 Ontario's Main Street Revitalization Initiative Transfer Payment Agreement**

Spokesperson: Kim Chen, Director of Finance/Treasurer

**By-law 2018 - 6822**

A By-law to authorize the execution of a Transfer Payment Agreement between Her Majesty the Queen in right of the Province of Ontario (as represented by the Association of the Municipalities of Ontario) and the Corporation of the Town of Parry Sound on the Ontario's Main Street Revitalization Initiative.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 3rd day of April 2018.

**10.3.2 Extension of Time to Pay Tax Arrears with the owner of 107.5 Church Street in Parry Sound**

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Spokesperson: Rob Beaumont, Manager of Revenue & Taxation

**By-law 2018 - 6823**

Being a by-law to authorize an agreement for an extension of time to pay tax arrears for property roll number 4932 050 003 15210 0000.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 3rd day of April 2018.

**10.4 Public Works**

**10.4.1 Weeks Construction Inc. Contract - Waubeek Street**

Spokesperson: Peter Brown, Director of Public Works

**By-law 2018 - 6824**

Being a bylaw to authorize the execution of a Contract Agreement between Weeks Construction Inc. and the Corporation of the Town of Parry Sound for the reconstruction of Waubeek Street.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 3rd day of April 2018.

**10.5 Development and Leisure Services**

**10.6 Other Business**

**10.6.1 Confirming By-law**

**By-law 2018 - 6825**

Being a By-law to confirm the proceedings of Council for April 3, 2018.

**Read a First, Second and Third time, Passed, Signed and Sealed** this 3rd day of April 2018.

## **11. Adjournment**

The Deputy Mayor adjourned the meeting at 8:59 p.m.

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**Deputy Mayor, Paul Borneman**

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**Jackie Johnston Boggs, Clerk**

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