

The Corporation of The Town of Parry Sound

Council Meeting Minutes November 5, 2019

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Minutes

Date:

November 5, 2019

Time:

7:00 P.M.

Location:

52 Seguin Street, Council Chambers, Gibson Street Entrance

Members Present:

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Burden, Councillor Horne, Councillor Keith, Councillor McCann

Staff Present:

Clerk Rebecca Johnson, Director of Public Works Peter Brown, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Chief Building Office John Este, Manager of POA Court Services Andre Couture, Manager of Building & Planning Services Taylor Elgie, Manager of Parks & Recreation April McNamara

Presentations: N/A

Resolution 2019 - 120

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Moved by Councillor Backman

Seconded by Councillor Burden

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (**French Public School Board; Tax-Exempt properties**);

f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (**French Public School Board**)

The following amendment was made:

Moved by Councillor McCann

Seconded by Councillor Borneman

THAT the following be added to closed:

c) a proposed or pending acquisition or disposition of land for municipal or local board purpose, (**property matter**)

Amendment Carried

The amended resolution was voted on:

Carried as Amended

1.1 Additions to Agenda/Notice of Motion

1.2 Prioritization of Agenda

Council agreed to move up items 10.2.2 and 10.3.1 on the agenda

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1.3 Adoption of Agenda

Moved by Councillor Backman

Seconded by Councillor McCann

That the Council agenda for November 5, 2019 be approved as circulated.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

1.4.1 Councillor Horne declared Pecuniary Interest on item 10.2.1 regarding the Fire Dispatch Service Agreement with the West Parry Sound Health Centre (WPSHC) as his spouse is the Chief Operating Officer of the WPSHC. Councillor Horne left the room, did not participate in discussion nor vote on the item.

2. Public Meeting - N/A

3. Minutes and Matters Arising from Minutes

3.1 Adoption of Minutes

Moved by Councillor Borneman

Seconded by Councillor Keith

That the Minutes from the Regular Council meeting held October 15, 2019 be approved as circulated.

Carried

3.2 Questions of Staff

3.2.1 In response to Councillor Borneman's inquiry regarding the presence of lead in drinking water, Director of Public Works Peter Brown responded that Town of Parry Sound staff are mandated and do sampling for lead all through Parry Sound, and have

received relief from doing a number of samples because all lead samples have come back extremely low. Mr. Brown noted that the majority of lead samples in municipalities that do exist, including within Parry Sound, are in people's plumbing not in the municipal pipe system.

3.2.2 In response to Councillor Borneman's inquiry with respect to the projected completion date of the Waubeek Street project, Mr. Brown noted that the bad weather is having a negative impact, however the contractors are working hard to complete it and the watermain work at the top of Waubeek Street near the intersection with Belvedere should start on Thursday and Melvin Street should be done by tomorrow. Mr. Brown reported that he hopes that at least one lift of asphalt will be laid before winter.

3.2.3 In response to Councillor McCann's inquiry as to whether the watermain work at Belvedere might necessitate blocking off traffic for which notice should be given, Mr. Brown reported that he did not anticipate full closure of the street, and that vehicles would have access through at least one lane.

4. Correspondence

4.1 Dan Madigan, Elizabeth Court.

RE: Request for "no parking anytime" signs related to cars parked on Elizabeth Court.

Referred to By-law Enforcement Officer and Public Works Director with signs erected and by-law enforcement monitoring being carried out.

4.2 Nathan Cato, Director, Government Affairs, Canadian Pacific.

RE: CP Holiday Train - November 29th, 2019, ceremonies at 4:30 PM.

Circulated to Mayor & Council and filed.

4.3 Gurneth Hoddy, President Parry Sound Seniors Club 1269.

RE: Request for \$5,000 funding for 2020.

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Circulated to Mayor & Council and to the Director of Finance for budget 2020 consideration with an acknowledgment letter sent.

4.4 Don Cowan, William Street.

RE: Request for 4-way stop at James-William Street.

Circulated to Mayor & Council and Director of Public Works. Based on a previous similar request, the Director of Public Works has included for consideration in the 2020 budget an amount for a complete engineering review of the intersection.

4.5 Stephanie Allman, Enbridge Gas.

RE: Notice of Hearing for 2020 Rate increase application.

Circulated to Mayor & Council and filed

4.6 Guy Bourgouin, MPP Mushkegowuk - James Bay

RE: requesting support for Bill 125 re: Making Northern Ontario Highways Safer Act.

Circulated to Mayor & Council and filed.

4.7 LCBO Convenience Outlets Program

RE: accepting proposals up to November 20th from retailers to be a LCBO Convenience location.

Circulated to Mayor & Council and filed.

4.8 National Housing Day - Nov 20, 11-2 at DSSAB.

Circulated to Mayor & Council with notice posted on bulletin board.

5. Deputations

5.1 Joanna Han, Co-chair of the Parry Sound Drug Strategy and Community Health Promoter for the North Bay Parry Sound District Health Unit.

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RE: Community Sharps Bins

Ms. Han addressed Council from a prepared power point presentation on the value of Community Sharps Bins to help keep communities safe. Ms. Han advocated a non-judgemental, non-coercive and client centred "harm reduction" philosophy to substance use, that on the basis of evidence, reduces the impact on individual user and society.

Ms. Han said that a harm reduction approach does not encourage or increase substance use; harm reduction programs help reduce infectious diseases, overdoses and deaths, injection substance use in public places, number of used needles in public, sharing of needles and other substance use equipment, and crime; and that harm reduction programs help increase employment among people who use substances, outreach and education and referrals to programs and services.

Ms. Han cited needle exchange stats for Parry Sound branch of the Health Unit with 80,194 needles out, 61,283 needles returned, resulting in almost 19,000 missing, giving rise to a safety risk to people. The presence of an easily accessible 24/7 Community Sharps Bin where needles can be dropped off, improves community safety, protects children, reduces health care costs and reduces the stigma.

With respect to the location, feedback has been collected by people locally who use needles, with 3 top locations in town selected. The next step is to have a focus group composed of members with lived substance-use experience select the recommended location(s). With Town inspection and approval, the site is prepared and bin installed. Accompanying installation of the bin, will be a community sharps education and communication plan.

Ms. Han provided a summary of tasks and associated costs breakdown for the Health Unit/CMHA and Town partners, with ongoing maintenance costs from \$0 to \$2,500 annually; and sharps disposal costs of \$1,500 to \$7,700 annually dependent upon who takes responsibility

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The following motion was made:

Moved by Councillor Horne

Seconded by Councillor Keith

That Town staff be directed to work together with the Health Unit to bring a Community Sharps Bin program forward to 2020 budget and establish guidelines

Carried

In response to Councillor inquiries, Ms. Han reported that the usual location for a Community Sharps Bin is in a discreet but central location. With respect to the number of needles that have been issued but not returned, Ms. Han responded that the Health Unit is not sure where they all are, and that one possibility is that some are being held and accumulated to be returned all at one.

5.2 Daniel Collings

RE: Second Harvest/Food Rescue

Daniel Collings addressed Council from a prepared power point presentation on Food Rescue, with more information on the program at www.foodrescue.ca. Mr. Collings provided some statistics on surplus food, noting that 35.5 million metric tonnes of food is wasted in Canada annually which costs \$100 billion with respect to associated water, electricity, labour and transportation to deal with it. Food in landfill creates methane gas, a leading cause of climate change.

Mr. Collings reported that a study conducted by Second Harvest and Value Chain Management International found that 58% of all food produced is lost or wasted and of that 32% could have been rescued to support communities across Canada. Put another way, Mr. Collings noted that the annual avoidable food loss is enough to feed every Canadian for 5 months.

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With respect to food insecurity, Mr. Collings noted that 13% of Canadians; i.e. 4 million, with 1.15 being children have inadequate access to healthy, affordable food, with income as the cause of food insecurity.

Mr. Collings provided more detail on Second Harvest which operates the Food Rescue program, noting that it is Canada's largest food rescue organization, in operation for over 30 years, and has developed FoodRescue.ca as a solution to expand their model, using a website to directly connect food business to non-profit organizations, resulting in greater capacity for food rescue and distribution.

Mr. Collings provided information on registering on-line to donate or rescue food, and information on the tracking features of the program, including amount and value of food donated and rescued, and greenhouse gases averted. Mr. Collings provided an example of the on-line process from start to finish of registering to donate food, with specification provided on the category and care of the food, approximate weight, location of donor site, and preferred pick-up time, through to the information received by the potential food rescuer (eligibility criteria being any charity or not-for-profit organization) and commitment to pick-up, thereby taking it out of the marketplace.

Mr. Collings noted that the Food Rescue program is a partner of the Climate Protection Program of which the Town is a member, and that greenhouse gases reduced as a result of food averted from landfill could be used for the targets and strategies for reduction in 2020.

Mr. Collings noted that statistically, 1 in 8 families in Canada struggle to put food on the table, but that in Parry Sound-Nipissing, it is 1 in 7. Since the program was piloted in May of 2018, over 1000 food businesses and 850 social service agencies are using the program with over 600,000 pounds of food rescued with specific champions in Parry Sound including Harry's No Frills, Trestle Brewing Company, Boston Pizza and on the agency side including the Salvation Army, Mary Street Centre, and Harvest Share.

In response to Councillor queries, Mr. Colling noted that perishable food donated which is 14 days before the best before date and shelf stable food which is 3 months prior to the best before date are eligible for tax receipts. With respect to liability, Mr. Collings noted that the Donation of Food Act, 1994 prevents a person donating food in good faith from being held liable for injuries as a result of the consumption of the food. In addition, the social services agencies receiving and distributing the food are vetted by Second Harvest to ensure they have safe food handling practices in place.

5.3 Ted Knight, St. James United Church

RE: Support for Consent Application B 25/2019 (PS) (St. James Centennial United Church) and request for relief from Cash-in-lieu of parkland dedication.

Mr. Knight addressed Council on behalf of St. James United Church/Mary Street Centre, requesting relief from the required payment in lieu of parkland dedication of one new lot. Mr. Knight noted that the Church wants to sever the property that includes a law office at 22 Miller Street, so that the Church can move forward with its programs to help the community. Mr. Knight said that St. James United Church is not a developer that builds houses or units, but rather is a developer of services required by so many in the community, and that by severing and selling the former manse at 22 Miller Street, the church can further respond to needs of the community through various outreach programs. In conclusion, Mr. Knight requested exemption from the cash-in-lieu of parkland requirement in the consent application.

6. Mayor & Councillors' Reports

Mayor & Councillor reported on meetings attended and matters arising.

7. Ratification of Matters from Closed Agenda

8. Consent Agenda

9. Resolutions and Direction to Staff

9.1 Public Works

9.2 Development and Protective Services

9.2.1 Consent Application - B 25/2019 (PS) (St. James Centennial United Church)

Spokesperson: Taylor Elgie, Manager of Building and Planning Services

Resolution 2019 - 121

Moved by Councillor Backman

Seconded by Councillor Horne

That a decision on Consent Application No. B 25/2019 (PS) (St. James Centennial United Church) be approved subject to:

1. Payment for cash-in-lieu of parkland dedication for one new lot.
2. That the applicant be advised that each of the severed and retained lots require separate and individual water and sewer services, or, if necessary, an easement be conveyed for any services which traverse either the severed or retained lot in favour of the other lot.
3. That the severed lot ensure that parking requirements are satisfied (either by parking on-site, obtaining permission from the Town or including a right-of-way on the retained parcel).

The following amendment was made:

Moved by Councillor Borneman

Seconded by Councillor Backman

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That the resolution be amended so that numbered clause 1 reads: "Payment of \$1 for cash-in-lieu of parkland dedication for one new lot."

Amendment Carried

The amended resolution was voted on:

Carried as amended.

9.2.2 Ambulance In-Vehicle Computers

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2019 - 122

Moved by Councillor Horne

Seconded by Councillor Keith

That the Council for the Town of Parry Sound approve the budgeted purchase of ambulance in-vehicle computers in the amount of \$87,550.00 plus HST from Interdev.

Carried

9.2.3 Municipal Office and Firehall Custodial 2020 and 2021

John Este, Chief Building Official

Resolution 2019 - 123

Moved by Councillor Keith

Seconded by Councillor Horne

That Council elects to accept neither of the proposals received regarding the work of Schedule C in the RFP - Custodial 2020 and 2021. (Town Office sidewalk entrance maintenance - snow shovelling, sanding, etc.)

Carried

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9.3 CAO's Office/Administration

9.3.1 Amendment to Wellness Centre & Pool Committee Terms of Reference

Spokesperson: Rebecca Johnson, Clerk

Resolution: 2019 - 124

Moved by Councillor Burden

Seconded by Councillor Borneman

Whereas it is desirable that clarity be provided in the Wellness Centre Pool Committee's Terms of Reference regarding which municipal procedural by-law governs the Committee's procedures; and

Whereas the Town of Parry Sound provides secretariat services and hosts the Wellness Centre Pool Committee meetings,

Now therefore the Council of the Town of Parry Sound hereby authorizes the following amendment to the Wellness Centre Pool Committee's Terms of Reference as previously adopted by Resolution 2019 - 087:

That the sentence: "*Roberts Rules shall apply to matters not covered by these Terms of Reference.*", be replaced with: "*The Town of Parry Sound's procedural by-law shall apply to matters not covered by these Terms of Reference, with Robert's Rules of Order applying in any case where provision is not made by the Town of Parry Sound's procedural by-law*"; and

That the Wellness Centre Pool Committee's Terms of Reference shall be so amended upon the unanimous consent of the respective participating Councils.

Carried

9.3.2 Integrity Commissioner Report - 2018

Spokesperson: Rebecca Johnson, Clerk

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Resolution 2019 - 125

Moved by Councillor McCann

Seconded by Councillor Borneman

Whereas Section 14 of the Council, Boards and Committees Code of Conduct By-law 2018-6875 requires that the Integrity Commissioner provide an annual report on previous year activities to Council;

Now Therefore Council accepts the Integrity Commissioner's response through the Clerk, that no complaints were received, and no investigations conducted in 2018.

Carried

9.3.3 Wellness Centre & Pool Complex - ICIP Grant Application

Spokesperson: Clayton Harris, CAO

Resolution 2019 - 126

Moved by Councillor McCann

Seconded by Councillor Burden

THAT the Council for the Town of Parry Sound supports the Town of Parry Sound as the lead for submitting a joint application to the Investing in Canada Infrastructure Program (ICIP), Community, Culture and Recreation Funding Stream for a "West Parry Sound Area Recreation Complex" on behalf of the seven (7) West Parry Sound area Municipalities and the First Nations Communities of Wasauksing and Shawanaga; and

THAT the proposed commitment and share of the estimated capital and operating costs of the project for each Municipality and First Nation Community be determined upon the completion of the report by CS&P Architects, with input from the Citizens Advisory Committee and the development of a facility governance model by the CAO Steering Committee; and

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THAT the Mayor & Clerk be authorized to sign the relevant documents related to the ICIP application and cost sharing agreement.

Carried

9.4 Finance and POA Court Services

9.5. Other Business

10. By-laws

10.1 Public Works

10.2 Development Protective Services

10.2.1 Fire Dispatch Contract

Spokesperson: Dave Thompson Director of Development and Protective Services/Fire Chief

By-law 2019 - 6980

Being a By-law to authorize the execution of an agreement with the West Parry Sound Health Centre for the provision of Fire Dispatch services.

Read a First, Second and Third time, Passed, Signed & Sealed

10.2.2 Rezoning Application - Z/19/15 - 32 Great North Road (Distler for Ambraska)

Spokesperson: Taylor Elgie, Manager of Building and Planning Services

By-Law 2019 - 6981

Being a By-law to amend By-law No. 2004-4653 (The Zoning By-law), as amended, for 32 Great North Road (Distler for Ambraska)

Read a First, Second and Third time, Passed, Signed & Sealed

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10.2.3 Appointment and Agreement with Philip West for on-call after-hours Municipal Law Enforcement services

Spokesperson: Allison Kreuger, By-law Enforcement Officer

By-law 2019 - 6986

Being a By-law to authorize an agreement for municipal by-law enforcement on-call service and appoint Philip West as a Municipal By-law Enforcement Officer.

Read a First, Second and Third time, Passed, Signed & Sealed

10.3 CAO's Office/Administration

10.3.1 Olympia Ice Resurfacer Advertising: Canadian Tire Parry Sound

Spokesperson: April McNamara, Manager of Parks & Recreation

By-Law 2019-6979

That Council authorize the execution of an agreement with Canadian Tire Parry Sound, for advertising on the entire Olympia Ice Resurfacer Unit for a term of three (3) years.

Read a First, Second and Third time, Passed, Signed & Sealed

10.3.2 CS&P Consulting Services Contract - Wellness Centre & Pool Complex

Spokesperson: Clayton Harris, CAO

By-law 2019 - 6987

Being a By-law to authorize the execution of an agreement with CS&P Architects for Consulting Services for the Wellness Centre & Pool Complex.

Read a First, Second and Third time, Passed, Signed & Sealed

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10.4 Finance and POA Court Services

10.4.1 POA Defaulted Fines Collection Fees

Spokesperson: Andre Couture, Manager POA Court Services

By-law 2019 - 6982

Being a bylaw to amend by-law 2010-5408 The Fees and Services Charges by-law to add a Schedule "I" named POA Service Fees.

Read a First, Second and Third time, Passed, Signed & Sealed

10.4.2 2019 Debenture

Spokesperson: Stephanie Phillips, CPA, CMA, Director of Finance / Treasurer

By-law 2019 - 6983

Being a by-law to authorize certain new capital works of The Corporation of the Town of Parry Sound (the "Municipality"); to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC.

Read a First, Second and Third time, Passed, Signed & Sealed

10.5 Other Business

10.5.1 Confirming by-law

By-law 2019 - 6988

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed & Sealed

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11. Adjournment - 9:00 P.M.

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.