

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at [www.parrysound.ca](http://www.parrysound.ca).

## **Minutes**

### **Date:**

March 2, 2021

### **Time:**

7:00 P.M.

### **Location:**

Zoom Video Conference

### **Members Present:**

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Burden, Councillor Horne, Councillor Keith, Councillor Doug McCann

### **Staff Present:**

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Director of Public Works Mike Kearns, Manager of Revenue & Taxation Rob Beaumont, Manager of Building & Planning Services Taylor Elgie, Manager of Infrastructure & Technology Forrest Pengra

### **Presentations: N/A**

#### **1.1 Additions to Agenda/Notice of Motion**

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Councillor Backman**

**Seconded by Councillor Keith**

That the Council agenda for March 2, 2021 be approved as amended.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A**

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of Minutes**

**Moved by Councillor McCann**

**Seconded by Councillor Horne**

That the Minutes from the Regular Council meeting held February 16, 2021 be approved as circulated.

**Carried**

**3.2 Questions of Staff**

**3.2.1** In response to Councillor McCann's inquiry regarding Town response to contractors/residents who leave snow on sidewalks after plowing driveways, Director of Public Works Mike Kearns responded that it is the owner's responsibility to keep the area clear. Many are aware and do keep it clear and assist with clearing areas around hydrants, etc. If the area is not clear and the Town has been made aware of it, the Town

## The Corporation of The Town of Parry Sound

### Council Meeting Minutes March 2, 2021

makes the sidewalk passable, and discusses with the property owner so it doesn't happen again. With respect to enforcement, Mr. Kearns suggested that the by-law dealing with obstructions would ultimately deal with this.

**3.2.2** Mr. Kearns confirmed in response to questions and comments from Councillors Keith and Backman that staff would utilize communication channels available to get information to the public in timely ways regarding the obligation to keep sidewalks clear from personal plowed snow.

**3.2.3** In response to Councillor Backman's inquiry regarding a recent fire on Albert Street, Director of Development and Protective Services/Fire Chief Dave Thompson reported that there was a full structure residential fire on Albert Street last Friday, Feb. 26th at 10:20 AM. Because Fire Prevention Officer John Tuck, EMS attendant Olivia (Ostrom) Perry and nearby resident Steve Molyneaux were able to get to the scene so quickly, they were able to save the lives of the occupants. Chief Thompson confirmed that each of the three would be recognized with appreciation/commendation.

**3.2.4** In response to Councillor Backman's inquiry regarding the potential of providing recycling/waste receptacles to deal with garbage by the boat launch at the Salt Dock, Mr. Kearns responded that although this is not part of normal winter activities, installation here can be considered. Mr. Kearns suggested an alternate message is to advocate that people pack out what they pack in. Councillor Keith requested that if receptacles are installed, that some analysis be undertaken of staff time required for maintenance, including snow clearing, to help determine appropriateness of installation there.

#### **4. Correspondence - N/A**

#### **5. Deputations**

**5.1** Anne Haines, Former Account Manager, Muskoka Parry Sound, MPAC

RE: 2020 Municipal Partnership Report

## The Corporation of The Town of Parry Sound

### Council Meeting Minutes March 2, 2021

From a prepared slide presentation, Ms. Haines reported on the Municipal Property Assessment Corporation's (MPAC's) 2020 Municipal Partnerships, including how MPAC shifted priorities and transformed information sharing during COVID's restrictions, MPAC's role in the building permit process, ongoing information and training provided by MPAC, as well as confirming that property values used by MPAC continue to be based on the market at January 1, 2016 with is the current valuation date.

#### **5.2 Christy Cafovski, Executive Director, Gail Burrows, President, Parry Sound Area Chamber of Commerce**

RE: Chamber of Commerce Year in Review; New Strategic Plan

Ms. Cafovski shared a prepared video with messages from Gail Burrows and herself, reviewing activities from last year, and the Chamber's current Strategic Plan focussing on membership, networking, how educational opportunities can help businesses, benefits of going virtual, marketing businesses in the area and generally focussing on providing value for membership.

### **6. Mayor & Councillors' Reports**

Mayor & Council reported on meetings attended and matters arising.

### **7. Ratification of Matters from Closed Agenda - N/A**

### **8. Consent Agenda**

### **9. Resolutions and Direction to Staff**

#### **9.1 Finance and POA Court Services**

##### **9.1.1 Budget Overview**

Spokesperson: Stephanie Phillips, Director of Finance

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

Ms. Phillips provided an overview of the budget from a prepared power point presentation, covering such topics as the managerial planning and review that goes on before Council's deliberations, the fiscal policy framework, continuous improvement, benchmarking, external transfers, COVID-19 pandemic fiscal challenges, operating budget impacts, capital budget impacts, and the schedule of upcoming budget review meetings.

**9.2 Public Works**

**9.2.1 Municipal Modernization Program - Intake 1 - Technology Review Final Report**

Municipal Modernization Program - Intake 2 - Introduction

Spokespersons: Forrest Pengra, Manager of Infrastructure and Technology

Clayton Harris, CAO

**Resolution 2021 - 024**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

THAT Council receive the attached Report on Municipal Modernization Program - Intake 1 - Technology Review Final Report; and

THAT Council authorize staff to submit an Expression of Interest for a GIS Maturity Assessment under the Municipal Modernization Program - Intake 2.

**Carried**

**9.2.2 Modernization Review - Allocation of Funding**

Spokespersons: Clayton Harris, CAO; Stephanie Phillips, Director of Finance; Dave Thompson, Director of Development and Protective Services; Mike Kearns, Director of Public Works; Forrest Pengra, Manager of Infrastructure and Technology

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

**Resolution 2021 - 025**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

Whereas the Town of Parry Sound received Municipal Modernization Funding from the Province of Ontario in 2019;

Whereas Council placed uncommitted Modernization Funding into a Modernization Reserve in March 2020;

Whereas the purpose of the Reserve is to fund projects that create efficiencies, lower and/or avoid future costs;

Whereas the effective use of technology represents a significant opportunity for creating efficiencies;

Whereas the Town initiated a Technology Review in 2020 under Intake 1, to identify opportunities for internal efficiencies using technology including infrastructure, business processes and systems;

Whereas the Review, completed under Intake 1 identified several important corporate projects;

Whereas the Town wishes to apply for Provincial funding under Intake 2;

Whereas one of the eligibility requirements for Intake 2 is that the municipality confirm that it has spent or allocated the Modernization Funding received in 2019;

Now Therefore be it Resolved That the uncommitted funds in the Modernization Reserve, \$595,414.47 be allocated to initiatives identified in the Technology Review including a small contingency; and

Further That staff report back to Council for budget approvals should there be a need to reallocate funds as additional information becomes available, such as: changes in project scope; a need to change priorities; new priorities; etc.

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

### **9.3 Development and Protective Services**

#### **9.3.1 Regional Fire Training Centre in the Parry Sound Area**

Spokesperson: Dave Thompson, Director of Development and Protective Services

#### **Resolution 2021 - 026**

**Moved by Councillor Burden**

**Seconded by Councillor Keith**

That the Council for the Town of Parry Sound support the submission of a formal request to the Office of the Fire Marshall to consider Parry Sound to be a Regional Training Centre

**Carried**

#### **9.3.2 Respond to request to stop-up-and close a portion of Macklaim Drive and Dennis Drive by Macazer Holding Corp.**

Spokespersons: Taylor Elgie, Manager of Building and Planning Services

Mike Kearns, Director of Operations and Public Works

#### **Resolution 2021 - 027**

**Moved by Councillor Burden**

**Seconded by Councillor McCann**

That Council of the Corporation of the Town of Parry Sound deny the request from Macazer Holding Corporation to stop-up-and-close a portion of Macklaim Drive and Dennis Drive road allowance.

**Carried**

### **9.4 CAO's Office/Administration**

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

## **9.5. Other Business**

### **9.5.1 Letter of Support for NNDSB Grant Application for Bike Purchases**

Spokesperson: Rebecca Johnson, Clerk

#### **Resolution 2021 -028**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

THAT Council of the Corporation of the Town of Parry Sound approves submission of the letter attached as Schedule A to the Near North District School Board in support of its application to the Ontario Active School Travel Fund to purchase a fleet of bikes for the purpose of training students in Grades 7 and 8 on safe cycling.

**Carried**

### **9.5.2**

Spokesperson: Mayor McGarvey

#### **Resolution 2021 - 029**

**Moved by Councillor Keith**

**Seconded by Councillor McCann**

Whereas community outreach and communication are critical to gaining community support for healthcare directives;

Whereas the Council for the Town of Parry Sound passed two (2) Resolutions on February 16, 2021: 1) Requesting greater community outreach and communication; and 2) Requesting the segregation of Covid related data between the East and West portions of the District of Parry Sound;

Whereas the Resolutions were endorsed by several West Parry Sound municipalities;



The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

Whereas the Town of Parry Sound has not received a response or acknowledgement of either Resolution from the North Bay Parry Sound District Health Unit;

Whereas municipalities fund a significant portion of the District Health Unit's budget;

Whereas a lack of communication represents a missed opportunity to advocate a common message with a common voice;

Whereas collaboration and partnerships can create a united voice on critical issues, such as the advocacy of additional vaccines for the North Bay Parry Sound District Health Unit;

NOW THEREFORE BE IT RESOLVED THAT the North Bay Parry Sound District Health Unit Medical Officer of Health be requested to establish a bi-weekly information exchange meeting with the Mayors of the West Parry Sound District; and

THAT this Resolution be forwarded to the Chair & Board of the North Bay Parry Sound District Public Health Unit, municipalities of West Parry Sound, Chief Medical Officer of Health Dr. David Williams, Minister of Health Honourable Christine Elliott, Premier Doug Ford, Norm Miller - MPP for Parry Sound-Muskoka and the Honourable Victor Fedeli - MPP Nipissing; and

That a press release be issued on behalf of the Town and those West Parry Sound municipalities in support of the Resolution.

**Carried**

## **10. By-laws**

### **10.1 Finance and POA Court Services**

#### **10.1.1 Tax Policies - Capping and New to Class/New Construction**

Spokesperson: Rob Beaumont, Manager of Revenue & Taxation/Tax Collector

**By-Law 2021 - 7108**

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 2, 2021

Being a bylaw to specify Tax Policies, including the claw back percentage, the capping threshold parameters, the minimum tax level for new-to-class / new construction and to exclude certain properties from the capping program for the year 2021.

**Read a First, Second and Third time, Passed, Signed and Sealed.**

#### **10.1.2 Tax Ratios for 2021**

Spokesperson: Rob Beaumont, Manager of Revenue & Taxation/Tax Collector

#### **By-Law 2021 - 7109**

Being a by-law to set Tax Ratios for Municipal purposes for the year 2021.

**Read a First, Second and Third time, Passed, Signed and Sealed.**

### **10.2 Public Works**

### **10.3 Development and Protective Services**

### **10.4 CAO's Office/Administration**

### **10.5 Other Business**

#### **10.5.1 Confirming by-law**

#### **By-law 2021 - 7110**

Being a By-law to confirm the proceedings of Council.

**Read a First, Second and Third time, Passed, Signed and Sealed.**

## **11. Adjournment**

Mayor McGarvey adjourned the meeting at 9:03 PM