

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at [www.parrysound.ca](http://www.parrysound.ca).

## **Minutes**

May 18, 2021

7:23 P.M. (Closed 6:30 PM)

Zoom Video Conference

### **Members Present:**

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Burden, Councillor Horne, Councillor Keith, Councillor Doug McCann

### **Staff Present:**

Clerk Rebecca Johnson, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Director of Public Works Mike Kearns, Manager of Building & Planning Services Taylor Elgie, Manager of Infrastructure & Technology Forrest Pengra, Manager of Revenue and Taxation Rob Beaumont

### **Presentations: N/A**

**Resolution 2021 - 058**

**Moved by Councillor Backman**

**Seconded by Councillor McCann**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

- b) personal matters about an identifiable individual, including municipal or local board employees, **(Performance Reviews re: Director of Finance; Director of Public Works);**
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(Summons served on Town in response to enforcement of property standards and fire code by-laws)**
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them, **(Parry Sound Area Recreation & Culture Centre update).**

**Carried**

**1.1 Additions to Agenda/Notice of Motion**

**1.1.1 Pride proclamation**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Councillor McCann**

**Seconded by Councillor Keith**

That the Council agenda for May 18, 2021 be approved as amended.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**1.4.1** Councillor Horne declared Pecuniary Interest on item 9.2.1 regarding reserve funds returned from Belvedere to participating area municipalities, as the West Parry Sound Health Centre has a management contract with Belvedere Heights and his spouse as Chief Financial Officer of WPSHC participated in the executive committee determining amounts returned to municipalities. Councillor Horne left the meeting for duration of the item, did not participate in discussion, nor vote on the item.

## **2. Public Meeting**

## **3. Minutes and Matters Arising from Minutes**

### **3.1 Adoption of Minutes**

**Moved by Councillor Horne**

**Seconded by Councillor Burden**

That the Minutes from the Regular Council meeting held May 4, 2021 be approved as circulated.

**Carried**

### **3.2 Questions of Staff**

**3.2.1** In response to Councillor McCann's inquiry as to whether there was hazardous materials as a result of the demolition of the Friendship Centre, Director of Development & Protective Services Dave Thompson reported that demolition of the building was done with a proper demolition permit and all applicable laws were complied with to obtain the permit and dispose of the building residue.

## **4. Correspondence**

### **4.1 Alhan Rahimi, 59 Emily Street**

RE: Request that Council advocate & adopt policies that support sustainable home price increases - acknowledged and filed.

### **4.2 Yvonne Heaman,**

RE: Support for Town's denial of construction of a vehicle bridge over Fitness Trail.

### **4.3 Residents petition to Town of Parry Sound - filed**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

RE: Refuse the demand for a bridge over the Fitness Trail and Rabbit Canyon, and that Rabbit Canyon remain open - filed

## **5. Deputations**

### **5.1 Andrea McIntyre**

RE: Establishing Fundraising efforts to purchase Rabbit Canyon property for Public Use.

Andrea McIntyre addressed Council with a proposal to spearhead a fundraising campaign to purchase the privately owned property adjacent to the Fitness Trail known as Rabbit Canyon, to donate to the Town. Ms. McIntyre suggested that the owner might be willing to sell if costs could be recouped, and that according to her research she believes the assessed value of the land is \$95,000. Ms. McIntyre requested the Town's approval to move ahead with this initiative.

Several members of Council commended Ms. McIntyre on the initiative, suggested that prior to starting efforts, there be a firm agreement with the owner on the purchase and sale. In response to a Councillor request for a legal opinion, Director of Development & Protective Services Dave Thompson noted that staff would review the process, obtain a legal opinion as needed and respond to Ms. McIntyre.

### **5.2 Diana Clements, Principal Parry Sound Forest School**

RE: Request for "Children at Play Sign" on Parry Sound Drive

Diana Clements addressed Council with a slide presentation regarding Parry Sound Forest School. The school building is located outside Canadore College out of which programs run, taking children into the outdoors, familiarizing them with activities such as handling wildlife, tree climbing, whittling, which in turn helps them use gross motor skills,

and teaches them perseverance, problem solving, and how to take risks, in contrast to current-day children activities which are centered around screen time. Groups to a maximum size of 15-18 students, aged toddlers up to grade six, use the forest around the area, go around the pond and walk along Parry Sound Drive to complete the loop. Although there have been no incidents, Ms. Clements requested that signage be installed along Parry Sound Drive, alerting drivers to children in the area, with a request to slow down.

After confirming with Director of Public Works that a by-law is not needed to install a warning sign (as opposed to regulatory signs), Mayor McGarvey obtained Council's agreement to have staff review the situation with an aim to install appropriate signage to alert drivers of children in the area.

## **6. Mayor & Councillors' Reports**

Mayor & Councillors gave reports on meetings attended and matters arising.

## **7. Ratification of Matters from Closed Agenda - N/A**

## **8. Consent Agenda - N/A**

## **9. Resolutions and Direction to Staff**

### **9.1 CAO's Office/Administration**

#### **9.1.1 Delegation Topics for the 2021 AMO Conference**

Spokesperson: Clayton Harris, CAO

**Direction for staff follow-up**

**Moved by Councillor McCann**

**Seconded by Councillor Backman**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

That staff be directed to submit a request to delegate with the appropriate Provincial Minister at the AMO 2021 Conference on the following topics:

1. Property tax exemption under Section 3(1)12iii of the Assessment Act, R.S.O. 1990, c. A.31, "Relief of the Poor; and
2. Curbing the rising cost of municipal insurance premiums.

**Carried**

## **9.2 Finance and POA Court Services**

### **9.2.1 Reserve funds returned from Belvedere to participating area municipalities**

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer

#### **Resolution 2021 - 059**

**Moved by Councillor McCann**

**Seconded by Councillor Burden**

That Council approves the transfer of \$ \$61,684 received from Belvedere to a Long-Term Care Reserve for the purpose of assisting in offsetting any future levy increases.

**Carried**

## **9.3 Public Works**

## **9.4 Development and Protective Services**

### **9.4.1 Request to stop-up and close a portion of the Ashwood Drive Road Allowance**

Spokesperson: Taylor Elgie, Manager of Building and Planning Services

#### **Resolution 2021 - 060**

**Moved by Councillor Horne**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

**Seconded by Councillor Keith**

That Council of the Corporation of the Town of Parry Sound directs staff to bring a stop-up-and-closure By-law for the Ashwood Drive Road (Themer, 60a Seguin Street) allowance, and further that:

1. The applicant submits a deposit of \$5,000 to pay for the costs associated with public advertisement, an appraisal, and legal costs;
2. Assuming arrangements can be negotiated to the Town's satisfaction, that the survey and transaction ensure that a 7.7 metre-wide strip of land be deeded to 58 Seguin Street, that any historic encroachments from 60 Seguin Street be deeded accordingly, and that the balance of the lands be deeded to 60a Seguin Street; and
3. Any easements for utilities and services be surveyed and registered accordingly.

**Carried**

**9.5. Other Business**

**9.5.1** Request Approval for Temporary Storage of Asbestos at Airport.

Spokesperson: Councillor Borneman

**Resolution 2021 - 061**

**Moved by Councillor Borneman**

**Seconded by Councillor Burden**

THAT Whereas the Municipality of McDougall in a letter dated March 25, 2021, has authorized Soundseals Insulation to dispose of non-hazardous materials and asbestos material per regulations at the McDougall Landfill Site at 214 McDougall Road; and

Whereas Soundseals Insulation has submitted a request to the Town of Parry Sound and to the Township of Seguin for permission to temporarily store asbestos at their

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

facilities located at the Parry Sound Area Municipal Airport, owned jointly by the Town of Parry Sound, and the Township of Seguin; and

Whereas the Town has been advised that storage of said asbestos is anticipated to occur only in cases where Soundseals Insulation has been unable to meet the day-end closure time of the McDougall Landfill Site and that asbestos will remain in vehicles within its closed and locked facility at the Airport for next earliest delivery and disposal at the McDougall Landfill Site , and

Whereas the Municipal Airport Commission is responsible for overseeing the operation the Municipal Airport; and

Whereas the Town has been advised that the Municipal Airport Commission has agreed to this proposal so long as Soundseals operates in accordance with regulations;

Now therefore the Town of Parry Sound, as joint landowner of the Parry Sound Area Municipal Airport, hereby agrees to permit Soundseals Insulation to store asbestos in its vehicles and parked within its locked facilities at the Municipal Airport for earliest transport and disposal at the McDougall Landfill Site, upon the following conditions:

1. That the Township of Seguin provides similar approval;
2. That Soundseals Insulation abides by all regulations, and all necessary approvals remain in force;
3. That prior to expiry, Soundseals Insulation provides to the Town annually, a copy of its Certificate of Insurance in an amount no less than \$5 million, adding the Town of Parry Sound as an additional insured;
4. That the Parry Sound Area Municipal Airport Commission as landlord, enters into an amended lease agreement with Soundseals Insulation, naming the Town of Parry Sound and the Township of Seguin as additional insured, the requirement to annually provide a Certificate of Insurance to the land owners and any other amendments the Commission deems appropriate.

**Carried**



The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

### **9.5.2 Enforcement of By-laws**

Spokesperson: Councillor Keith

#### **Resolution 2021 - 062**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

That staff respond to by-law complaints utilizing an enforcement approach consistent with established practice for all complaints without regard for expected future changes to existing bylaws.

**Carried**

### **9.5.3 OPP Detachment Board Proposal**

Spokesperson: Councillor Keith

#### **Resolution 2021 - 063**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

That Whereas the Community Safety and Policing Act, (CSPA), 2019 calls for the end of Community Police Advisory Committees (CPACs) and the creation of Ontario Provincial Police (OPP) Detachment Boards; and

Whereas the Ministry of the Solicitor General has developed an OPP detachment board framework that will allow affected municipalities and First Nations the flexibility to create a board that reflects community and local needs, and

Whereas the Ministry of the Solicitor General has asked municipalities and First Nations within a detachment area to work together to determine the composition of their board and the manner in which they will submit their proposal to the Ministry; and

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

Whereas members of the existing West Parry Sound District CPAC have indicated interest in establishing a Board representative of CPAC municipalities and First Nations,

Now Therefore Council of the Town of Parry Sound hereby supports submission by the CPAC representative from the Municipality of McDougall to the Province of Ontario, the Ontario Provincial Police Detachment Board Proposal substantially in the form attached, representing the 7 West Parry Sound Area municipalities and Henvey Inlet First Nation with the following additional considerations/proposals:

1. That the following be included as administrative resources/infrastructure required to support the establishment of the detachment board:

- a) administrative support for taking minutes of meetings, prepare, distribute and publish agendas and meeting notices, prepare draft policy documents, administer expenses, prepare annual reports and cost estimates, and maintain board records;
- b) secure place for records, meeting location, electronic requirements;
- c) establish funding requirements;
- d) personal accident insurance;
- e) legal advice;
- f) honorariums;
- g) ongoing training;
- h) travel and meals;
- i) advertising; and
- j) any other administrative resources/infrastructure common to a Board;

2. That it be clarified with the province, that funding for these resources/infrastructure be through the province as the establishment of detachment boards is an initiative of the province;

3. That in an effort to reduce duplication of effort and training, that the Board be established upon the 2022 Municipal Election;

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

And Further that this resolution be forwarded to the municipalities within the West Parry Sound District and Henvey Inlet First Nation.

**Carried**

#### **9.5.4 Proclamation of June as Pride Month**

Spokesperson: Mayor McGarvey

#### **Resolution 2021 - 064**

**Moved by Councillor Keith**

**Seconded by Councillor Burden**

WHEREAS the month of June is recognized as Pride Month, a time for the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies to celebrate diversity;

AND WHEREAS many strides have been made in overcoming prejudice, and in creating inclusive policies and law, and more work needs to be done;

NOW THEREFORE BE IT RESOLVED THAT the Council of Corporation of the Town of Parry Sound does hereby proclaim June 2021 as Pride Month and encourages citizens to commit to continuing awareness, inclusion, and acceptance for all members of our community regardless of sexual orientation, gender identity or gender expression.

**Carried**

## **10. By-laws**

### **10.1 CAO's Office/Administration**

### **10.2 Finance and POA Court Services**

#### **10.2.1 Striking tax rates for fiscal year 2021**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

Spokesperson: Rob Beaumont, Manager of Revenue and Taxation/Tax Collector

**By-law 2021 - 7131**

Being a bylaw to Strike the Tax Rates for Municipal Purposes for the Year 2021

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.2.2 Business Improvement Area (BIA) Levy By-law - Downtown Business Area**

Spokesperson: Rob Beaumont, Manager for Revenue and Taxation/Tax Collector

**By-law 2021 - 7132**

Being a By-law to adopt the estimates of the Board of Management of the Downtown Parry Sound Business Improvement Area and to strike the tax rate thereon for the year 2021.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.3 Public Works**

**10.3.1 Provincial Fuel Tax Rebate Agreement**

Spokesperson: Mike Kearns, Director of Public Works

**By-law 2021 - 7134**

Being a By-law to authorize an Agreement with Holly Transportation Services Inc. for Provincial Fuel Tax Rebate.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.3.2 TOPdesk Information Technology Service Management and Asset Management system procurement through the Ontario Education Collaborative Market Place (OECM)**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

Spokesperson: Forest Pengra, Manager of Infrastructure & Technology

**By-law 2021 - 7135**

Being a bylaw to authorize the execution of a Master Agreement, and Customer Supplier Agreement with TOPdesk Canada Inc. for a user support ticket and inventory management software

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.4 Development and Protective Services**

**10.4.1** Zoning By-law Amendment - George Street (John Jackson Planner Inc. on behalf of Prasher) - 36 Unit Residential Proposal

Spokesperson: Taylor Elgie, Manager of Building and Planning Services

**By-Law 2021 - 7133**

Being a By-law to amend By-law No. 2004-4653 (The Zoning By-law), as amended, for George Street (John Jackson Planner Inc. on behalf of Prasher)

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.5 Other Business**

**10.5.1** Confirming by-law

**By-law 2021 - 7136**

Being a By-law to confirm the proceedings of Council.

**Read a First, Second and Third time, Passed, Signed and Sealed**

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 18, 2021

## **11. Adjournment**

Mayor McGarvey adjourned the Meeting at 9:00 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.