

The Corporation of The Town of Parry Sound

Council Meeting Minutes March 17, 2020

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at [www.parrysound.ca](http://www.parrysound.ca).

## **Minutes**

### **Date:**

March 17, 2020

### **Time:**

7:00 P.M. (Closed 6:30 P.M.)

### **Location:**

52 Seguin Street, Council Chambers, Gibson Street Entrance

### **Members Present:**

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Horne, Councillor Keith, Councillor McCann; Councillor Burden - present through skype

### **Staff Present:**

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Director of Public Works Mike Kearns, Manager of Building & Planning Services Taylor Elgie, Manager of Revenue and Taxation Rob Beaumont, By-law Enforcement Officer Allison Kreuger.

### **Presentations: N/A**

**Resolution 2020 - 020**

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**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

c) a proposed or pending acquisition or disposition of land for municipal or local board purposes; **(potential acquisition of property for municipal purposes)**

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board **(potential claims regarding issues on private property);**

**Carried**

**1.1 Additions to Agenda/Notice of Motion**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Councillor McCann**

**Seconded by Councillor Backman**

That the Council agenda for March 17, 2020 be approved as circulated.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Public Meeting - N/A**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of Minutes**

**Moved by Councillor Borneman**

**Seconded by Councillor Horne**

That the Minutes from the Regular Council meeting held March 3, 2020 be approved as circulated.

**Carried**

**3.2 Questions of Staff**

**3.2.1** In response to a question from Councillor McCann regarding what steps the public should take when trees blow down in storms, Chief Dave Thompson stated that with regards to incidents affecting the municipality or public safety, residents are encouraged to call 911. This gets the Fire Dept out to the site to secure it and get in the proper resources to remedy the situation which may be for example the Town's Public Works, or the electrical utility Lakeland.

**3.2.2.** In response to Councillors Horne and Keith's inquiries regarding the potential for offering a grace period or waiving of penalty for late payment of taxes and water and sewer bills by taxpayers and residents having difficulty paying these bills as a result of economic hardship from the COVID-19 shut-down, Director of Finance Stephanie Phillips and CAO Clayton Harris responded that this issue is under consideration and would come back to Council for a decision.

**4. Correspondence**

**4.1** Steve Clark, Minister of Municipal Affairs & Housing

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RE: Provincial Policy Statement, 2020

Circulated to Mayor & Council and filed.

**4.2** Kami Johnson, Administrator, Belvedere Heights

RE: 2020 levy

Circulated to Mayor & Council, and Director of Finance for follow-up

**4.3** Frank Fernandez, Stop the Great Lakes Nuclear Dump

RE: OPG's plan to build a nuclear waste repository in Kincardine abandoned.

Circulated to Mayor & Council and filed.

**4.4.a** North Bay Parry Sound District Health Unit

RE: Health Unit Preparing for COVID-19

Filed

**4.4.b** Ministry of Health

RE: Province Implementing Enhanced Measures to Protect Ontarians from COVID-19

Filed

**4.5** Chris Litschko, Chief Executive Officer, Lakeland Holding Ltd.

RE: Request for letter of support for CRTC application for rural area high speed internet

Circulated to Mayor & Council with supporting resolution prepared for consideration

## **5. Deputations**

**5.1** Leslie Mapstone - withdrawn

RE: Film Festival June 4-6, 2020

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## **6. Mayor & Councillors' Reports**

Mayor & Councillors reported on meetings attended and matters arising.

## **7. Ratification of Matters from Closed Agenda**

## **8. Consent Agenda**

## **9. Resolutions and Direction to Staff**

### **9.1 Finance and POA Court Services**

#### **9.1.1 2019 Statement of Remuneration Paid to Council and Appointed Board Members**

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

#### **Resolution 2020 - 021**

**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That the 2019 Statement of Remuneration Paid to Council and Appointed Board Members, attached as Schedule "A", be accepted.

**Carried**

Due to the absence of audio for Councillor Burden attempting to participate in the meeting through skype, Councillor Burden left the meeting at approximately 7:29 PM.

### **9.2 Public Works**

#### **9.2.1 2019 Water System Summary Report**

Spokesperson: Mike Kearns, Director of Public Works

#### **Resolution 2020 - 022**

**Moved by Councillor Borneman**

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**Seconded by Councillor Horne**

Whereas the Town of Parry Sound owns and operates the Parry Sound Drinking Water System (M.O.E. Designation Number 2200000585) which has been categorized as a "Large Residential" Drinking Water System, and

Whereas Ontario Regulation 170-03 (as amended) under the Safe Drinking Water Act requires, according to "Schedule 22 Summary Reports for Municipalities" that all large Municipal Residential Drinking water systems have a report prepared no later than March 31st of each year addressing the items detailed in the Regulation and is given to the members of Council in the case of a drinking water system owned by a municipality;

Therefore, be it resolved that Council of the Town of Parry Sound hereby acknowledges receipt of the report titled:

"Town of Parry Sound Tony Agnello Water Treatment Plant, Large Municipal Residential Drinking Water System Summary Report 2019", as prepared by Kyle Hall, Manager of Water Systems.

**Carried**

**9.3 Development and Protective Services**

**9.3.1 Consent Application - B/03/2020 (PS) - Kondwani Corporation**

Spokesperson: Taylor Elgie, Manager of Building & Planning Services

**Resolution: 2020 - 023**

**Moved by Councillor Keith**

**Seconded by Councillor Backman**

That a decision on Consent Application No. B/03/2020 (PS) (Kondwani Corporation / 58 Emily Street) be supported, subject to conditions of consent that require:

1. The payment of cash-in-lieu of parkland;

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2. The retained lands be rezoned to recognize the lands do not have frontage and access onto a year-round maintained road, and also that a holding symbol be applied which requires the submission of Record of Site Condition and the evaluation of the landfill site prior to any sensitive use; and
3. The submission of an environmental impact study supporting the proposed consent application.

**Carried**

Manager of Building & Planning Services Taylor Elgie left the meeting - 7:36 PM

**9.4 CAO's Office/Administration**

**9.4.1 Canada Arts Presentation Fund (CAPF) Grant Application 2021-2024**

Spokesperson: Nicole Mullen, Programming & Events Manager, Stockey Centre

**Resolution 2020 - 024**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

THAT Council authorizes that application be made to the Canada Arts Presentation Fund (CAPF) for the 2021-2024 Stockey Centre programming season; and

THAT the CAO, Clayton Harris be authorized to execute the application and other relevant documents.

**Carried**

By-law Enforcement Officer Allison Kreuger joined the meeting - 7:37 PM

**9.4.2 Grant Funding Opportunity Parry Sound Area Municipal Airport**

Spokesperson: Clayton Harris, CAO

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**Resolution 2020 - 025**

**Moved by Councillor Backman**

**Seconded by Councillor McCann**

WHEREAS on the 21st day of August, 2000 The Corporation of the Town of Parry Sound and The Corporation of the Township of Seguin entered into an Agreement for the operation, control and management of the Parry Sound Area Municipal Airport;

AND WHEREAS The Corporation of the Town of Parry Sound and The Corporation of the Township of Seguin hold title to the Airport lands;

AND WHEREAS the Parry Sound Area Municipal Airport Commission has prepared applications to FedNor and the Northern Ontario Heritage Fund Corporation (NOHFC) for funding for a Runway and Airside Business Development Project;

AND WHEREAS the Town of Parry Sound and the Township of Seguin as contributing funding partners to the Parry Sound Area Municipal Airport, in the event there are cost overruns for this project, the Town of Parry Sound (20%) and the Township of Seguin (80%) are obligated to provide financial assistance to the Parry Sound Area Municipal Airport Commission as required;

THEFEFORE BE IT RESOLVED THAT, as owners of the Parry Sound Area Municipal Airport lands, the Council of The Corporation of the Town of Parry Sound does hereby support the applications for funding from FedNor and the Northern Ontario Heritage Fund Corporation (NOHFC) for capital improvements at the Airport (Runway and Airside Business Development Project);

AND THAT the Township of Seguin will provide cash flow assistance to the Parry Sound Area Municipal Airport Commission as required for the municipal portion, in the form of a long-term repayable loan of a maximum of 2.5 million, with specific terms of repayment to be determined at a later date;



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AND THAT Council approves the Township of Seguin to act as the lead Applicant for the above referenced Project;

AND THAT the Township of Seguin, as lead applicant will establish appropriate measures, project oversight, including status updates to minimize the risk of cost overruns.

**Carried**

## **9.5 Other Business**

### **9.5.1 Lakeland Holding Ltd.**

#### **Resolution 2020 - 026**

**Moved by Councillor Keith**

**Seconded by Councillor Backman**

Whereas Parry Sound is a significant community in its location on the shores of Georgian Bay running up the Highway 400 North corridor; and

Whereas there are many looking to relocate their permanent and/or seasonal residence and business to this area; and

Whereas providing a quality internet service product to the more underserved areas of Parry Sound District will make this area that much more attractive to businesses and potential residents alike;

Now Therefore the Council of the Corporation of the Town of Parry Sound hereby supports the application by Lakeland Networks to the CRTC Rural Broadband funding initiative to bring quality, cost-effective high-speed internet to our Town and surrounding areas.

**Carried**

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## **9.5.2 COVID-19 Ratification of Administrative Actions and Authority Delegation**

### **Resolution 2020 - 027**

**Moved by Councillor Backman**

**Seconded by Councillor McCann**

Whereas the World Health Organization has declared the Coronavirus (COVID-19) as a pandemic; and

Whereas the Province of Ontario has declared a state of emergency today amid the COVID-19 pandemic; and

Whereas federal, provincial and municipal responses to best practice advice on limiting gatherings and social contact, has been to limit access, including close programs, facilities, and offices; and

Whereas the situation is very dynamic and evolving quickly, often requiring immediate action;

Now Therefore, Council of the Corporation of the Town of Parry Sound ratifies the administrative actions taken to close municipal facilities and programs effective March 16th, 2020 until further notice including the Bobby Orr Community Centre, the Charles W. Stockey Centre for the Performing Arts, the Bobby Orr Hall of Fame, the Parry Sound Public Library and further;

That the Chief Administrative Officer in consultation with the Mayor and the Community Emergency Management Coordinator (CEMC), is delegated decision-making authority to close municipal facilities, adjust service levels, cancel programs and/or Council meetings; and/or re-instate as the situation evolves; and

That the Chief Administrative Officer inform Council at the earliest opportunity.

**Carried**

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## **10. By-laws**

### **10.1 Finance and POA Court Services**

#### **10.1.1 MPAC Lease Agreement - Extension**

Spokesperson: Rob Beaumont, Manager of Revenue & Taxation/Tax Collector

#### **By-law 2020 - 7022**

Being a By-Law to authorize extension of lease agreement with the Municipal Property Assessment Corporation (MPAC) for office space from November 1, 2020 to October 31, 2025.

**Read a First, Second and Third time, Passed, Signed and Sealed**

Manager of Revenue & Taxation Rob Beaumont left the meeting - 7:44 PM

### **10.2 Public Works**

### **10.3 Development and Protective Services**

**10.3.1** Amendment to Parking and Traffic Control By-law 2019-6912 for the Town of Parry Sound.

Spokesperson: Allison Kreuger, By-law Enforcement Officer

#### **By-law 2020 - 7023**

Being a By-law to amend the Parking and Traffic Control By-law 2019-6912.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.3.2** Updated agreements with Chris Everitt, Earl Smallwood and Gary Kloetstra for on call after hours Municipal Law Enforcement services.

Spokesperson: Allison Kreuger, By-law Enforcement Officer

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**By-law: 2020 - 7024**

Being a by-law to enter into an agreement with Chris Everitt, Earl Smallwood and Gary Kloetstra for the provision of on call after hours Municipal Law Enforcement services.

**Read a First, Second and Third time, Passed, Signed and Sealed**

**10.3.3 New Smoking By-law for the Town of Parry Sound.**

Allison Kreuger, By-law Enforcement Officer

**By-law 2020 - 7025**

Being a By-law to Prohibit Smoking on Town of Parry Sound Property

**Read a First, Second and Third time, Passed, Signed and Sealed**

**Direction for staff follow-up**

**Moved by Councillor Borneman**

**Seconded by Councillor Keith**

That staff investigate and report back to Council on what is possible to control smoking on sidewalks in the downtown area.

**Carried**

**10.4 CAO's Office/Administration**

**10.5 Other Business**

**10.5.1 Confirming by-law**

**By-law 2020 - 7026**

Being a By-law to confirm the proceedings of Council.

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**Read a First, Second and Third time, Passed, Signed and Sealed**

## **11. Adjournment**

Mayor McGarvey adjourned the meeting at 7:56 PM

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