

The Corporation of The Town of Parry Sound

Council Meeting Minutes June 2, 2020

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## **Minutes**

### **Date:**

June 2, 2020

### **Time:**

7:18 P.M. (Closed 6:15)

### **Location:**

Via Zoom Video Conferencing

### **Members Present:**

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Burden, Councillor Horne, Councillor Keith, Councillor McCann

### **Staff Present:**

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Public Works Mike Kearns, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Manager of Infrastructure & Technology Forrest Pengra, Manager of Revenue & Taxation Rob Beaumont, Manager of Building & Planning Services Taylor Elgie

**Guests Present:** DBA Administrator April Denman

## **Presentations: N/A**

Prior to the regularly scheduled Meeting, Council adjourned to a Closed Meeting per the following:

### **Resolution 2020 - 050**

**Moved by Councillor Horne**

**Seconded by Councillor Keith**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

b) personal matter about an identifiable individual, including municipal or local board employees; (annual performance review of Director of Finance; 6-month probationary review of Director of Public Works)

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, (Contractor work on Town property);

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, (Contractor work on Town property).

**Carried**

**1.1 Additions to Agenda/Notice of Motion**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Councillor Keith**

**Seconded by Councillor McCann**

That the Council agenda for June 2, 2020 be approved as circulated.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**1.4.1** Councillor Backman declared pecuniary interest on item 9.1.1, as she receives remuneration from FONOM. Councillor Backman did not participate in discussion, nor vote on the item.

**2. Public Meeting - N/A**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of Minutes**

**Moved by Councillor Borneman**

**Seconded by Councillor Burden**

That the Minutes from the Regular Council meeting held May 19, 2020 be approved as circulated.

**Carried**

**3.2 Questions of Staff**

**3.2.1** In response to Councillor McCann's inquiry regarding the Firefighters' training as instrumental in saving the Beatty building over the weekend, Fire Chief Dave Thompson reported that the Volunteer Firefighters have been working hard recently on training to fight fires in larger and more complex structures. In the past few weeks, the Firefighters responded to three fires in Parry Sound and one in McDougall which is a high number of call outs. With the COVID-19 pandemic, a lot of the practice has been on-line, which the Firefighters have embraced. With respect to the fire on Sunday morning, Chief Thompson reported on the Firefighters excellent work, noting that the fire posed risk,

the firefight was very technical, and the firefighters were able to execute and stay safe, supported by McDougall Firefighters, as well as the OPP who evacuated the area, Public Works staff to manage detours, and Waterworks staff who ensured there was sufficient water available.

**3.2.2** In response to Councillor Keith's inquiries, Director of Public Works Kearns reported that today staff finished work on the Salt Dock boat launch, installing a ramp and anchor system which will be used going forward with a new dock. In addition. Mr. Kearns reported that Public Works is working at re-integrating Household Hazardous Waste (HHW) into the the waste management services starting June 10 and working stage by stage for full integration of all waste management services.

**3.2.3** In response to Councillor Backman's inquiry regarding provision of waste receptacles in park areas, Mr. Kearns reported that similar to the phased-in staging of full services at the Waste Transfer Station, services at parks are being phased in, with general maintenance such as grass cutting and clean-up done first. Without the same complement of students this year, staff are looking at how to achieve a similar level of service to that usually provided.

**3.2.4** In response to Councillor Borneman's inquiry, Mr. Kearns reported that beaches are anticipated to re-open this week, in an ununsupervised capacity and with appropriate signage in place.

**3.2.5** In response to Councillor McCann's inquiry, Mr. Kearns confirmed that electronic waste is is not hazardous waste and can deposited at the Waste Transfer Station's electronic recycling section.

## **4. Correspondence**

### **4.1. Lee-Ann Turner**

RE: Request to raise the Pride flag during Pride month of June.

Resolution prepared under Other Business for Council's consideration

**5. Deputations - N/A**

**6. Mayor & Councillors' Reports**

Mayor & Councillors reported on meetings attended and matters arising.

**7. Ratification of Matters from Closed Agenda - N/A**

**8. Consent Agenda**

**8.1** Support for Mayor McGarvey to sit as Past President on AMO Board of Directors

**Resolution 2020 - 051**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

WHEREAS the immediate past president of the Association of Municipalities of Ontario (AMO) is an ex officio member on the AMO Board of Directors and AMO Executive for its next term; and

WHEREAS Mayor Jamie McGarvey is the President of AMO for the current 2018-2020 term,

Now Therefore be it resolved that Council for the Town of Parry Sound endorses and supports Mayor Jamie McGarvey's position as Past President on the AMO Board and Executive for the 2020-2022 term.

**Carried**

**9. Resolutions and Direction to Staff**

**9.1 CAO's Office/Administration**

**9.1.1** COVID-19 Post-Pandemic input for growth and prosperity

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Spokesperson: Clayton Harris, CAO

In declaring pecuniary interest, Councillor Backman did not participate in discussion nor vote on this item.

**Resolution 2020 - 052**

**Moved by Councillor McCann**

**Seconded by Councillor Burden**

That on behalf of the Council of the Town of Parry Sound, Mayor McGarvey includes the four issues identified in this report in a letter to the President of FONOM for presentation to Minister Greg Rickford's Advisory Council to assist with their mandate of *“getting businesses up and running and people back to work after the COVID-19 pandemic is over”*.

**Carried**

**9.2 Finance and POA Court Services**

**9.2.1 Ontario Regulation 284/09 - Excluded Expenses from the 2020 Budget**

Spokesperson: Stephanie Phillips, Director of Finance/Treasurer

**Resolution 2020 - 053**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That Council hereby adopts the compliance report for expenses excluded from the 2020 budget outlined in the staff Report and Recommendation "Ontario Regulation 284/09", attached as Schedule "A", as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001, S.O. 2001, c.25

**Carried**

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**9.2.2 Asset Management Plan Progress and Municipal Asset Management Plan Grant Application**

Spokesperson: Stephanie Phillips, CPA, CMA - Director of Finance/Treasurer

**Resolution 2020 - 054**

**Moved by Councillor Backman**

**Seconded by Councillor Keith**

Be it resolved that Council accepts the Asset Management Plan update in accordance with the Town's Strategic Asset Management Policy and O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; and

Be it resolved that Council directs staff to begin with the condition assessment protocols with Public Sector Digest at a cost of \$16,000 (plus HST) in an effort to expedite the advancement of the asset management plan update to strive for completion by July 1st, 2021; and

Be it resolved that Council directs staff to apply for a grant from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Parry Sound; and

Be it therefore resolved that the Town of Parry Sound commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

Risk and Lifecycle Framework Development

Levels of Service Framework Development

Asset Management Training; and

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Be it further resolved that the Town of Parry Sound commits an additional \$29,800.00 (plus HST) from its budget toward the costs of this initiative.

**Carried**

### **9.3 Public Works**

#### **9.3.1 Blue Box Transition Process**

Spokesperson: Mike Kearns, Director of Public Works.

#### **Resolution 2020 - 055**

**Moved by Councillor Backman**

**Seconded by Councillor Horne**

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce Greenhouse Gases (GHGs) significantly; and

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental processes and outcomes; and

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs to Full Producer Responsibility would help to expedite this process; and

WHEREAS the Town of Parry Sound is supportive of a timely, seamless and successful transition of BlueBox programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs provide an indication of the best date to transition our Blue Box program to full producer responsibility.



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NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That The Town of Parry Sound confirms its wish to transition its Blue Box program to full producer responsibility effective January 2023.
2. That this decision is based on the following rationale:
  - a) The current waste collection contract, which includes the collection and processing of blue box material expires December 31, 2020 and has been subject to an annual renewal.
  - b) The Town of Parry Sound is not currently in a position to execute a long term agreement for Blue Box services in the face of this transition; and
3. That this resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

**Carried**

#### **9.4 Development and Protective Services**

#### **9.5. Other Business**

##### **9.5.1 Support for Mayor McGarvey's nomination to a seat on OSUM Board of Directors**

Spokesperson: Mayor McGarvey

#### **Resolution 2020 - 056**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

That Council for the Town of Parry Sound endorses and supports Mayor Jamie McGarvey's nomination submission to a seat on the Ontario Small Urban Municipalities (OSUM) Board of Directors for the 2020-2022 term.

**Carried**

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**9.6.1** Request to fly Pride flag for month of June, 2020

**Resolution 2020 - 057**

**Moved by Councillor Keith**

**Seconded by Councillor Burden**

That Council for the Town of Parry Sound approves the flying of the PRIDE flag on the Town Hall municipal flag pole for the month of June, 2020.

**Carried**

## **10. By-laws**

**10.1 CAO's Office/Administration**

**10.2 Finance and POA Court Services**

**10.2.1** Striking tax rates for fiscal year 2020

Spokesperson: Rob Beaumont, Manager of Revenue and Taxation/Tax Collector

**By-law 2020 - 7044**

Being a bylaw to Strike the Tax Rates for Municipal Purposes for the Year 2020

**Read a First, Second and Third time, Passed, Signed and Sealed.**

**10.2.2** Business Improvement Area (BIA) Levy By-law - Downtown Business Area

Spokesperson: Rob Beaumont, Manager for Revenue and Taxation/Tax Collector

**By-law 2020 - 7045**

Being a By-law to adopt the estimates of the Board of Management of the Downtown Parry Sound Business Improvement Area and to strike the tax rate thereon for the year 2020.

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**Read a First, Second and Third time, Passed, Signed and Sealed.**

### **10.3 Public Works**

#### **10.3.1 Solar Field Former Landfill - Memorandum of Understanding - 2020**

Spokesperson: Mike Kearns, Director of Public Works

#### **By-law 2020 - 7047**

Being a by-law to authorize the execution of a Memorandum of Understanding with Bracebridge Generation and Lakeland Holdings Ltd. for the construction of a solar field to offset electrical usage of the Wastewater Treatment Plant

**Read a First, Second and Third time, Passed, Signed and Sealed.**

### **10.4 Development and Protective Services**

#### **10.4.1 Deeming By-law - Wehling - 70 Great North Road**

Spokesperson: Taylor Elgie, Manager of Building and Planning Services

#### **By-law 2020 - 7046**

Being a By-law to Deem Certain Lots in the Town of Parry Sound not to be Part of a Registered Plan of Subdivision (Wehling - 70 Great North Road)

**Read a First, Second and Third time, Passed, Signed and Sealed.**

### **10.5 Other Business**

#### **10.5.1 Confirming by-law**

#### **By-law 2020 - 7048**

Being a By-law to confirm the proceedings of Council.

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**Read a First, Second and Third time, Passed, Signed and Sealed.**

## **11. Adjournment**

Mayor McGarvey adjourned the meeting at 8:29 PM.

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