

The Corporation of The Town of Parry Sound

Council Meeting Minutes October 6, 2020

This meeting was live streamed, recorded and is available on the internet by visiting the Town of Parry Sound's website at www.parrysound.ca.

Minutes

Date:

October 6, 2020

Time:

7:00 P.M.

Location:

Via Zoom Video Conference

Members Present:

Mayor McGarvey, Councillor Backman, Councillor Borneman, Councillor Burden, Councillor Horne, Councillor Keith, Councillor Doug McCann

Staff Present:

CAO Clayton Harris, Clerk Rebecca Johnson, Director of Finance Stephanie Phillips, Director of Development & Protective Services Dave Thompson, Director of Public Works Mike Kearns, Manager of Building and Planning Services Taylor Elgie, Manager of Infrastructure & Technology Forrest Pengra, HR Coordinator Alicia Lesperance, By-law Enforcement Officer Allison Kreuger, Manager of Parks & Recreation April McNamara

Presentations: N/A

Prior to the Meeting, Council moved to a meeting closed to the public per the following resolution:

Resolution 2020 - 105

Moved by Councillor Borneman

Seconded by Councillor McCann

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

c) a proposed or pending acquisition or disposition of land by the municipality or local board, **(Boundary negotiations);**

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, **(Contractor work on Town property);**

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, **(Contractor work on Town property)**

k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, **(Boundary negotiations, Wellness Centre & Pool cost sharing and site selection)**

Carried

1.1 Additions to Agenda/Notice of Motion

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Councillor McCann

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Seconded by Councillor Keith

That the Council agenda for October 6, 2020 be approved as circulated.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof - N/A

2. Public Meeting - N/A

3. Minutes and Matters Arising from Minutes

3.1 Adoption of Minutes

Moved by Councillor Backman

Seconded by Councillor Burden

That the Minutes from the Regular Council meeting held September 15, 2020 be approved as circulated.

Carried

3.2 Questions of Staff

3.2.1 In response to Councillor Keith's inquiry as to the installation status of the handrail at the hill just below the rail crossing on Cascade Street, Director of Public Works Mike Kearns reported that indeed a railing was to be installed as part of the work on Cascade Street; staff is investigating to have the railing re-installed in a manner that supports pedestrian safety and will remain there during winter operations.

4. Correspondence

4.1 Nathan Cato, Canadian Pacific

RE: CP 2020 Virtual Holiday Train

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4.2 Danny Whalen, President, Federation of Northern Ontario Municipalities

- a. RE: Media Release of support for satellite internet access
- b. RE: Broadband Draft Resolution re Starlight satellite internet access

4.3 Graydon Smith, President, AMO

RE: Receipt of Feedback on AMO OPP Detachment Board Discussion Paper

4.4 Honourable Lisa Smith, Ministry of Government & Consumer Services

RE: Delegation at AMO Conference re: MNRF 7 Bay Street property disposition and subsequent retention of MNRF jobs in area.

4.5 Downtown Business Association Beautification Committee

RE: Appreciation for Town Gardens 2020.

4.6 Town of Amherstburg

RE: Request for deadline extension for AODA website compliance.

4.7 Sean Finn, CN

RE: CN's 100 Anniversary Celebrations and library donation

All items of correspondence were filed.

5. Deputations

6. Mayor & Councillors' Reports

Members of Council gave reports on meetings attended and matters arising.

7. Ratification of Matters from Closed Agenda - N/A

8. Consent Agenda - N/A

9. Resolutions and Direction to Staff

9.1 Public Works

9.1.1 Building Security Access Control System (FOBs)

Spokespersons: Forrest Pengra, Manager of Infrastructure and Technology

Mike Kearns, Director of Public Works

Resolution 2020 - 106

Moved by Councillor Backman

Seconded by Councillor Horne

That Council accept the quote from Safe N Sound Locksmithing for the installation of security access controls (Fob system) for the Municipal Office in the amount of \$18,290.00.

Carried

9.1.2 Tender - Snow Removal

Spokesperson: Mike Kearns, Director of Public Works

Resolution 2020 - 107

Moved by Councillor McCann

Seconded by Councillor Backman

That Council accept the tender from Adams Brothers for snow removal on town streets during the 2020 fall & winter season and 2021 winter & spring season, including traffic control and labour costs to clear around infrastructure including tree pits and hydrants, as follows:

- Tandem dump truck: \$95.99 per hour
- Wheeled loader: \$111.81 per hour

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- Blower and control unit: \$111.81 per hour

This tender being the only one received.

Carried

9.1.3 Bobby Orr Community Centre - Reopening Informational Report

Spokesperson: April McNamara, Manager of Parks & Recreation

Resolution 2020 - 108

Moved by Councillor McCann

Seconded by Councillor Burden

That Council of the Corporation of the Town of Parry Sound receive the report attached as Schedule A on the reopening of the Bobby Orr Community Centre, for informational purposes.

Carried

9.2 Development and Protective Services

9.2.1 EMS Committee Member Appointment

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2020 - 109

Moved by Councillor Borneman

Seconded by Councillor McCann

That the Town of Parry Sound Council appoint Councillor Irene Smit representing the municipalities of Nipissing, Powassan and Callander to the Parry Sound EMS Advisory Committee for the remainder of the term of Council.

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Carried

9.2.2 BSM Breakwater and Dock C Replacement

Spokesperson: Dave Thompson Director of Development and Protective Services

Resolution 2020 - 110

Moved by Councillor Backman

Seconded by Councillor Keith

That the Town of Parry Sound accept the bid by Kropf Industrial in the amount of \$1,598,718 plus HST for the construction and delivery of a Floating Breakwater and replacement of Dock C per their tender submission; and

That a previously approved budget amount of \$1,293,240 from the Big Sound Marina Reserve be used to fund this project; and

That an additional budget of \$400,000 towards Dock C, contingency, HST, engineering and other provisional items be approved to be funded temporarily from the Capital Asset Legacy Reserve Fund; and

That the funds temporarily borrowed from the Capital Asset Legacy Reserve Fund be repaid over a 4-year term with interest, equivalent to the Town's current interest on reserve fund bank accounts over the term, applied to the outstanding amount borrowed; and

That the repayment of the temporary borrowing begin in the 2021 budget year; and

That the total revised budget for this project be \$1,693,240 including the Breakwater, provisional items, Dock C, contingency, and engineering costs.

Carried

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9.2.3 COVID 19 Impacts on Fall events

Spokesperson: Dave Thompson, Director of Development and Protective Services

Resolution 2020 - 111

Moved by Councillor Keith

Seconded by Councillor Horne

That Council receive the attached report on COVID Impacts on Fall Events for information purposes.

Carried

9.3 CAO's Office/Administration

9.3.1 Extension of Virtual Council Meetings

Spokesperson: Rebecca Johnson, Clerk

Resolution 2020 - 112

Moved by Councillor Borneman

Seconded by Councillor McCann

Whereas the COVID-19 Economic Recovery Act, 2020, S.O. 2020, c. 18 expanded the opportunity for Municipal Councils, Local Boards and their Committees to meet electronically, and

Whereas in response, Council passed By-law 2020 - 7061 permitting by means of a resolution, certain expanded terms of electronic participation at meetings of Council, Local Boards and its Committees; and

Whereas pursuant to By-law 2020-7061, Council extended by Resolution 2020-082 until October 31st expanded terms of electronic participation at meetings; and

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Whereas recent provincial reports identify a current "second wave" of COVID-19 infections "worse than the first", prompting a return to more stringent public health precautionary measures,

Now Therefore Be It Resolved that Council of the Corporation of the Town of Parry Sound extends until March 31, 2021 the terms of electronic participation at meetings of Council, Local Boards or Committees of either them per the following:

- a) electronic participation counts towards quorum;
- b) electronic participants are permitted to vote; and
- c) electronic participation is permitted in a meeting closed to the public.

Carried

9.3.2 COVID-19 Municipal Office Response Plan

Spokespersons: Alicia Lesperance, HR Coordinator

Clayton Harris, CAO

Resolution 2020 - 113

Moved by Councillor Backman

Seconded by Councillor Horne

That Council approves continued implementation of the internal safety protocol set out in the plans attached as Schedules A and B, and continued restriction on public access to the municipal office and Fire Hall until the end of the year 2020, at which time it will be reassessed.

Carried

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9.3.3 Key Performance Objectives in Support of the Strategic Plan

Spokesperson: Clayton Harris, CAO

Resolutions 2020 - 114

Moved by Councillor Horne

Seconded by Councillor Keith

That Council approve the Key Performance Objectives (KPOs) as set out in Schedule A

Carried

9.3.4 EDO for the West Parry Sound Economic Development Collaborative (CINNO Funding Program), 3 Year Employment Contract

Spokespersons: Clayton Harris, CAO

Alicia Lesperance, HR Coordinator

Resolution 2020 - 115

Moved by Councillor Keith

Seconded by Councillor Burden

That on behalf of the Regional Economic Development Collaborative, Council authorizes staff to enter into a 3-year fixed contract for a Regional Economic Development Officer provided that each member municipality agrees to cover their proportionate share of all employment related costs in the form, substantially as set out in this report.

Carried

9.4 Finance and POA Court Services

9.5. Other Business

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9.5.1 AODA Website Compliance Extension Request

Spokesperson: Councillor Bonnie Keith

Resolution 2020 - 116

Moved by Councillor Burden

Seconded by Councillor Keith

Whereas the Town of Amherstburg passed Resolution 20200914-214 per attached Schedule A;

Now therefore be it resolved that the Town of Parry Sound hereby requests that the Province of Ontario extend the compliance deadline stated in Section 14(4) of O.Reg 191/11 under the Accessibility for Ontarians with Disabilities Act to require designated public sector organizations to conform to WCAG 2.0 Level AA, by a minimum of one (1) year to at least January 1, 2022; and further,

That the Town of Parry Sound requests that the Province of Ontario consider providing funding support and training resources to meet these compliance standards.

Carried

10. By-laws

10.1 Public Works

10.1.1 Technology Review - Municipal Modernization Program

Spokesperson(s): Forrest Pengra, Manager of Infrastructure and Technology

Clayton Harris, CAO

By-law 2020 - 7072

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Being a bylaw to ratify the execution of a contract with Perry Group Consulting Ltd. to complete a technology review under the Municipal Modernization Program through the Ministry of Municipal Affairs & Housing.

Read a First, Second and Third time, Passed, Signed and Sealed.

10.2 Development and Protective Services

10.2.1 Amend Parking and Traffic Control By-law 2019-6912 to prohibit parking on Waubeek Street.

Spokesperson: Allison Kreuger

By-law 2020 - 7075

Being a By-law to amend By-law 2019-6912 the Parking and Traffic Control By-law to prohibit parking on Waubeek Street.

Read a First, Second and Third time, Passed, Signed and Sealed.

10.3 CAO's Office/Administration

10.3.1 Integrity Commissioner Appointment

Spokesperson: Rebecca Johnson, Clerk

By-law 2020 - 7073

Being a By-law to authorize the execution of an agreement with Harold Elston for re-appointment to the Office of the Integrity Commissioner.

Read a First, Second and Third time, Passed, Signed and Sealed.

10.4 Finance and POA Court Services

10.4.1 Community Support Accessible Transport Services and Lease Agreement

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Spokesperson: Stephanie Phillips, Director of Finance

By-Law 2020 - 7074

Being a by-law to authorize the execution of an agreement substantially in the form provided as "Appendix A" with The Board of Management for the District of Parry Sound West Home for the Aged for the provision of accessible transportation.

Read a First, Second and Third time, Passed, Signed and Sealed.

10.5 Other Business

10.5.1 Confirming by-law

By-law 2020 - 7076

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed.

11. Adjournment

Mayor McGarvey adjourned the open meeting at 8:35 pm; Council then resumed in a meeting closed to the public to take up unfinished closed business. The Mayor adjourned the Closed meeting at 9:16 PM

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

Mayor Jamie McGarvey

Clerk Rebecca Johnson