



## **Agenda for Council for the Town of Parry Sound**

### **Regular Meeting of Parry Sound Council**

**October 4, 2022**

Every effort has been made to ensure that the documents produced by the Town of Parry Sound included in this Council Agenda, are AODA compliant. (*Accessibility for Ontarians with Disabilities Act*). Third party documents included in this Council Agenda may not be AODA compliant, but alternate formats are available upon request at the Town Office at 705-746-2101.

The Corporation of The Town of Parry Sound

Council Meeting Agenda October 4, 2022

This meeting will be live streamed, recorded and available on the internet by visiting the Town of Parry Sound's website at [www.parrysound.ca](http://www.parrysound.ca).

## **Council Meeting Agenda - October 4, 2022**

7:00 PM, Parry Sound Council Chambers 52 Seguin St. Parry Sound, (6:45 PM Closed)

Prior to the Regular Meeting, Council will adjourn to a meeting closed to the public per the following resolution.

### **Resolution 2022 -**

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (**Winter Maintenance Unassumed Road Allowance**)

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (**Winter Maintenance Unassumed Road Allowance**)

### **Presentation/Announcements**

#### **1. Agenda and Minutes Review**

##### **1.1 Land Acknowledgement**

##### **1.2 Additions to Agenda**

##### **1.3 Prioritization of Agenda**

##### **1.4 Adoption of Agenda**

That the Council agenda for October 4, 2022 be approved as circulated.

**1.5 Disclosure of Pecuniary Interest and the General Nature Thereof**

**1.6 Adoption of Minutes**

That the Minutes from the Regular Council meeting held September 20, 2022 be approved as circulated.

**2. Public Meeting - N/A**

**3. Questions of Staff**

**4. Correspondence**

4.1 Dave Chalk RE: concern regarding taxes

**5. Deputations - N/A**

**6. Mayor & Councillors' Reports**

**7. Ratification of Matters from Closed Agenda**

**8. Consent Agenda**

**9. Resolutions and Direction to Staff**

**9.1 Public Works**

**9.1.1 Tender - Snow Removal**

Spokesperson: Vinni Bonazza, Manager of Operations, Public Works

**Resolution 2022 -**

That Council accept the tender from Adams Brothers Construction Ltd. for snow removal on town streets during the 2022 fall & winter season and 2023 winter & spring

The Corporation of The Town of Parry Sound

Council Meeting Agenda October 4, 2022

season, including traffic control and labour costs to clear around infrastructure including tree pits and hydrants, as follows:

Tandem dump truck: \$ 98.00 per hour

Wheeled loader: \$108.00 per hour

Blower and control unit: \$108.00 per hour

This tender being the only tender received.

**9.2 Development and Protective Services**

**9.3 CAO Office/Administration**

**9.3.1 Legend Spirits Co. application for By-the-Glass-Endorsement**

Spokesperson: Rebecca Johnson, Clerk

**Resolution 2022 -**

THAT the Council of the Corporation of the Town of Parry Sound support the request of Legend Spirits Co. and endorse their application to obtain a By-the-Glass-Endorsement to serve their products for consumption in single servings at the production site directly related to the promotion of the product, to enhance the tourist experience or fulfil an educational purpose only.

**9.4 Finance and POA Court Services**

**9.4.1 2023 Budgeting Schedule**

Spokesperson: Stephanie Phillips, Director of Finance / Treasurer

**Resolution 2022 -**

That Council hereby approves the 2023 Budgeting Schedule as set out in the attached Schedule "A".

The Corporation of The Town of Parry Sound

Council Meeting Agenda October 4, 2022

## **10. By-laws**

### **10.1 Public Works**

### **10.2 Development and Protective Services**

#### **10.2.1** Crushing By-law for the Town of Parry Sound.

Spokesperson: Allison Kreuger, By-law Enforcement Officer

#### **By-law 2022 - 7285**

Being a by-law to regulate the processing, washing, sorting, screening or crushing of rock, sand, gravel or other material in the Town of Parry Sound.

#### **10.2.2** Amendment to the Fees By-law 2010-5408 to add a Crushing Permit Fee

Spokesperson: Allison Kreuger, By-law Enforcement Officer

#### **By-law 2022 - 7286**

A By-law to amend Schedule "C" of the Fees and Service Charges By-law 2010-5408 to include a crushing permit application fee

### **10.3 CAO Office/Administration**

### **10.4 Finance and POA Court Services**

### **10.5 Other Business**

#### **10.5.1** Confirming By-law

#### **By-law 2022 - 7287**

Being a By-law to confirm the proceedings of Council.

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Council Meeting Agenda October 4, 2022

## **11. Adjournment**

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

file R. Beaumont  
cc R. Johnson, S. Phillips,  
Mayor & Council, C. Harris

RECEIVED SEP 26 2022

Town of Parry Sound

September 23, 2022

To the Mayor and Council Members of the Town of Parry Sound.

I am bringing forward a subject that I have confronted the council with before. My taxes again have increased, and I get nothing for my Dollars. No water, sewer, paved roads, or streetlights. Nothing. When compared to the areas around Seguin, McDougall, Foley or Carling, I pay 30% more for the same services.

I want the council to reduce my taxes so that they would be equal to those in the areas around me.

Please contact me at the earliest convenience to discuss this further.

Thanks,

Dave Chalk



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda October 4, 2022**

#### **Subject:**

Tender - Snow Removal

#### **TOMRMS File Number:**

F18 - Quotations and Tenders

#### **Spokesperson(s) Name, Title, Department**

Vinni Bonazza, Manager of Operations, Public Works

#### **Purpose of Report:**

To recommend awarding the tender for snow removal.

#### **Determination for Council:**

##### **Resolution 2022 -**

That Council accept the tender from Adams Brothers Construction Ltd. for snow removal on town streets during the 2022 fall & winter season and 2023 winter & spring season, including traffic control and labour costs to clear around infrastructure including tree pits and hydrants, as follows:

Tandem dump truck:	\$ 98.00 per hour
Wheeled loader:	\$108.00 per hour
Blower and control unit:	\$108.00 per hour

This tender being the only tender received.



## Identify Relationship to Strategic Priorities:

Core Service - yes

Key Stretch Goal or Core Service Improvement Goal - no

New Service, Project or Program - no

Does This Item Relate to Council's Strategic Priorities? yes

## Background:

It is necessary to hire a contractor to remove snow from town streets when heavy snowfalls and/or frequent snowfalls occur as Public Works does not always have the equipment and/or time and/or staff resources to provide this service in addition to other winter maintenance activities, including snow plowing, sanding, salting, and sidewalk winter maintenance.

This tender was posted on the bids & tenders website with an email notification sent out to five local contractors with one contractor submitting a bid.

Adams Brothers was awarded the contract in 2020 and the Town extended the contract for another year, as was allowed under the tender conditions. Below are the costs from 2020.

<b>Contractor</b>	<b>Tandem</b>	<b>Loader</b>	<b>Blower</b>	<b>Total</b>
<b>Adams Brothers</b>	<b>\$95.99</b>	<b>\$111.81</b>	<b>\$111.81</b>	<b>\$319.62</b>

## Staff Recommendation:

To approve the tender provided by Adams Brothers.

## **Advantages and/or Disadvantages of Staff Recommendation:**

-only bid accepted

-ensures we have a contractor ready should we require snow removal

## **Alternatives:**

-do not accept the tender

## **Cost/Financial Impact:**

Total cost will vary based on winter weather.

## **Included in Current Budget:**

Yes, Public Works operating budget

## **Attachments:**

(Accessible format available upon request)

## **CAO's Comments**

### **Recommends Council Approval:**

Yes

**Recommends Council consider staff recommendation with the following comments:**



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda October 4, 2022**

#### **Subject:**

Legend Spirits Co. application for By-the-Glass-Endorsement

#### **TOMRMS File Number:**

#### **Spokesperson(s) Name, Title, Department**

Rebecca Johnson, Clerk, Administration

#### **Purpose of Report:**

To provide a resolution of support as requested by Legend Spirits Co, to satisfy the requirement of the Alcohol and Gaming Commission of Ontario (AGCO)

#### **Determination for Council:**

#### **Resolution 2022 -**

THAT the Council of the Corporation of the Town of Parry Sound support the request of Legend Spirits Co. and endorse their application to obtain a By-the-Glass-Endorsement to serve their products for consumption in single servings at the production site directly related to the promotion of the product, to enhance the tourist experience or fulfil an educational purpose only.

#### **Identify Relationship to Strategic Priorities:**

Core Service - no

Key Stretch Goal or Core Service Improvement Goal - no

New Service, Project or Program - no

Does This Item Relate to Council's Strategic Priorities? - no

## **Background:**

Legend Spirits Co. is applying to the AGCO for a By-the-Glass-Endorsement. According to the AGCO website <https://www.agco.ca/alcohol/guides/section-4-glass-endorsement>; *"A By-the-Glass-Endorsement allows eligible Ontario distilleries with a Distillery Licence to sell and serve their products for consumption in areas that are under sole control of licensee that are located on or immediately adjacent to the production site where the sale is primarily aimed at promoting the manufacturer's product and either providing an enhanced tourist experience or fulfilling an educational purpose."*

Part of the application process requires a resolution of Council supporting the endorsement.

Notice of the application was circulated to Town Departments, and no concerns were raised with endorsing the application, therefore a draft resolution is before Council for approval.

## **Staff Recommendation:**

To pass the resolution supporting Legend Spirits Co By-the-Glass-Endorsement application.

## **Advantages and/or Disadvantages of Staff Recommendation:**

Fulfills a requirement of AGCO

## **Alternatives:**

To decline to provide support for the endorsement; however there are no concerns raised by Town departments regarding the application.

**Cost/Financial Impact: N/A**

**Included in Current Budget: N/A**

**Attachments:**

*(Accessible format available upon request)*

**CAO's Comments**

**Recommends Council Approval:**

Yes

**Recommends Council consider staff recommendation with the following comments:**



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda October 4, 2022**

#### **Subject:**

2023 Budgeting Schedule

#### **TOMRMS File Number:**

F05 - Budgets (2023 Budget)

#### **Spokesperson(s) Name, Title, Department**

Stephanie Phillips, Director of Finance / Treasurer, Finance Department

#### **Purpose of Report:**

To establish a schedule for the 2023 budget preparation process.

#### **Determination for Council:**

##### **Resolution 2022 -**

That Council hereby approves the 2023 Budgeting Schedule as set out in the attached Schedule "A".

#### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - Yes

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? Yes - Our Community

## **Background:**

In past years, pre-budget consultation with Council and the public was arranged in the early stage of the budgeting process. Council provides direction to staff through established policy, the strategic plan and priority setting. The public is invited to the consultation meetings with the objective of providing community input regarding issues and priorities. The budget schedule attached identifies four (4) public meeting where members of the public have an opportunity to provide comments and input. In addition to attending meetings Council often receives numerous written requests from the public and external agencies/organization regarding the budget. Adopting a hybrid model for Council meetings may encourage greater participation in the budget process.

The safety and reliability of municipal infrastructure is a priority. The cost to maintain and/or replace infrastructure represents a significant annual cost to municipalities. To assist in managing the Town's infrastructure an Asset Management Plan for core infrastructure was completed in 2022. Work is currently underway to integrate the results of that work with the 2023 capital budget. The exercise will involve cross referencing the identified timing of replacement between roads, water, sewer, and storm requirements as well as inspection where required to validate recommendations for capital spending. Replacement cost estimates will be closely scrutinized.

### **2023 Budgeting Schedule**

A budget overview will be provided at a regular Council meeting in February, with the Draft Capital Budget available to Members of Council on February 21st for review prior to a Draft Capital Budget Presentation on February 28th. The budget binders including the Draft Operating Budget would be available for March 7th, and a Special Budget Meeting for Review would take place on March 14th, 2023.

The 2023 Budgeting Schedule also provides the Senior Leadership Team with opportunities to review the budget drafted by each department and discuss the

allocation of financial resources along with the Town's everyday operational needs and strategic initiatives.

Upon Council's approval, the 2023 Budgeting Schedule will be posted on the Finance webpage of the Town's website. The scheduled budget overview and review meetings will be open to the public and live streamed. The presentations and materials will be available on the website. Messages calling for public input in the budgeting process will also be displayed on the Town's website. Staff believe this overall approach provides opportunities for community involvement and transparency to the budgeting process.

The 2023 Budget Schedule includes key dates for the passing of budget / tax related By-laws that are required by the *Municipal Act, 2001*. The budget estimates By-law should be passed on April 4th, 2023, which allows the operational departments to schedule work needed to be done in the budget year in a timely manner. The tax rate By-law is expected to be established in May 2023 after the education tax rate is set by the province so that it provides a fulsome view of property tax rates to property owners.

### **Staff Recommendation:**

Staff recommends that the 2023 Budgeting Schedule be approved.

The Town will continue to engage the public through the budget process using messages asking for input using the website, making budget materials available for comment, and live streaming meetings on YouTube. In addition, the public may make deputations to Council, in person or virtually as part of the 2023 budget process.

### **Advantages and/or Disadvantages of Staff Recommendation:**

#### **Advantages**

- Provide a budgeting timeline to all stakeholders (Council, staff and the public) and continue with an open and transparent budgeting process.



- Help staff involved in the budget preparation make necessary arrangements to meet the deadlines.
- Allow related By-laws passed in a timely manner to meet regulatory requirements and the Town's operational needs.

### **Disadvantages**

- The schedule may require adjustments during the process due to unplanned events or changes in planned activities. Staff will monitor the progress and seek Council direction if a key milestone is impacted.

### **Alternatives:**

1. Direct staff to revise the schedule

**Cost/Financial Impact: N/A**

**Included in Current Budget: N/A**

### **Attachments:**

Attachment #1 - 2023 Budgeting Schedule (Schedule "A")

**CAO's Comments: Recommends Council Approval:**

Yes



## 2023 Budget Schedule

Action	Date
Budget Overview Meeting	February 2023
Draft Capital Budget to members of Council	Tuesday February 21, 2023
Draft Capital Budget *Special Meeting	Tuesday February 28, 2023
Draft Operating Budget to members of Council	Tuesday March 7th, 2023
Draft Operating Budget *Special Meeting	Tuesday March 14 <sup>th</sup> , 2023
Additional Budget Deliberations (if needed) *Special Meeting	Tuesday March 28, 2023
By-law to Establish Budget Estimates	Tuesday April 4, 2023
By-law to Establish DBA Levy	May 2023
By-law to Establish Tax Rates	May 2023
By-law to Establish Tax Claw-back Rates	June 2023



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda October 4, 2022**

#### **Subject:**

Crushing By-law for the Town of Parry Sound.

#### **TOMRMS File Number:**

C01- By-laws

#### **Spokesperson(s) Name, Title, Department**

Allison Kreuger, By-law Enforcement Officer, Development and Protective Services

#### **Purpose of Report:**

To bring to Council an updated Crushing By-law for the Town of Parry Sound.

#### **Determination for Council:**

##### **By-law 2022 - 7285**

Being a by-law to regulate the processing, washing, sorting, screening or crushing of rock, sand, gravel or other material in the Town of Parry Sound.

#### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities - Yes

## **Background:**

An updated Crushing By-law is being proposed to address specific situations of crushing that are not included in the current by-law. It was determined that, although crushing that was undertaken as a part of a construction project would require a permit and be subject to the current regulations governing such activity, that crushing as a part of a demolition process was not taken into account. Due to the various updates to the wording a new version of the by-law is being introduced instead of just an amendment to the current by-law.

Crushing may be permitted within the Town of Parry Sound on a temporary basis when the proposed work is in conjunction with, and accessory to, the development of a property. The operation must meet the Zoning By-law required setback of 200 meters from any existing residential use. If the proposed crushing can meet this setback, then an application for a permit can be submitted. The current by-law only captures crushing activities that are a result of construction and does not address crushing as a part of a demolition process. The updated by-law will require crushing that occurs during a demolition project to meet the same regulations as that for construction projects. The updated by-law also speaks to the dust, noise, vibration, traffic and other issues that may arise as a result of crushing. Upon submission of an application there are specific details required for mitigation measures that will be used to reduce the effect of the crushing activities on residents. Upon review of an application these will be taken into consideration before approval of a permit and the permit may include any conditions deemed necessary to minimize the impact on surrounding properties. The new draft application has been included as Attachment #2.

## **Staff Recommendation:**

That Council pass the Crushing By-law.

## **Advantages and/or Disadvantages of Staff Recommendation:**

Advantages - The updated by-law will require crushing that is a part of a demolition project to be subject to the same regulations, and require a permit, as crushing that is a part of a construction project.

## **Alternatives:**

That Council do not pass the Crushing By-law.

## **Cost/Financial Impact:**

N/A

## **Included in Current Budget:**

No

## **Attachments:**

Attachment #1 - Draft Crushing By-law.

Attachment #2 - Draft Crushing Permit Application.

## **CAO's Comments**

### **Recommends Council Approval:**

Yes

**Recommends Council consider staff recommendation with the following comments:**

**The Corporation of the Town of Parry Sound**

**By-Law 2022 – 7285**

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**Being a by-law to regulate the processing, washing, sorting, screening or crushing of rock, sand, gravel or other material in the Town of Parry Sound.**

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**Whereas** the *Municipal Act, 2001, S.O. 2001, c. 25, section 128* authorizes a municipality to pass by-laws prohibiting and regulating any matter that may cause a public nuisance; and

**Whereas** the *Municipal Act, 2001, S.O. 2001, c. 25, section 129* authorizes a municipality to pass by-laws prohibiting or regulating matters with respect to noise, vibration, odour and dust; and

**Whereas** the processing, washing, sorting, screening or crushing of rock, sand, gravel or other material as part of a construction or demolition project may prove to be or cause a nuisance; and

**Whereas** the Council of the Town of Parry Sound wishes to regulate such matters to ensure that they do not create a nuisance;

**Now therefore the Council of the Corporation of the Town of Parry Sound enacts as follows:**

1. No person shall process, wash, sort, screen or crush rock, sand, gravel or other material as part of a construction or demolition project without a permit issued by the Town of Parry Sound.
2. A permit to process, wash, sort, screen or crush rock, sand, gravel or other material shall not be issued if the Director of Public Works or their designate, determines that such manufacture would cause a nuisance in respect of dust, noise, vibration, traffic or other effect or does not comply with the Town of Parry Sound Zoning By-law.
3. An application to process, wash, sort, screen or crush rock, sand, gravel or other material as part of a construction or demolition project will require plans showing the scope of work, acceptable location of the proposed operation, mitigation measures to reduce the impact of dust, noise and vibration, a traffic plan if necessary and the payment of an application fee.
4. The Director of Public Works or their designate is authorized to issue permits and identify conditions as deemed appropriate in such permits.
5. If the conditions of the permit are not followed, the permit may be revoked.

**The Corporation of the Town of Parry Sound**

**By-Law 2022 – 7285**

6. The Municipal By-law Enforcement Officers are hereby authorized and empowered to enforce this by-law.
7. Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Provincial Offences Act, R.S.O. 1990, c.P.33*.
8. If any section or sections of this By-law or parts thereof are found in any court of law to be illegal or beyond the power of Council to enact, such section or sections or parts of this By-law shall be deemed to be separate and independent there from and to be enacted as such.
9. This By-law comes into force and effect on the date of its passing.
10. Upon the passing of the By-law, By-law 2001-4364 is herewith revoked

**Read a First** time this 4<sup>th</sup> day of October 2022.

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**Mayor Jamie McGarvey**

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**Clerk Rebecca Johnson**

**Read a Second and Third** time, **Passed, Signed** and **Sealed** this 4<sup>th</sup> day of October 2022.

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**Mayor Jamie McGarvey**

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**Clerk Rebecca Johnson**



<b>Office Use Only</b>			
Roll Number:			
Permit Fee:		Receipt	
Date:			

**Town of Parry Sound  
CRUSHING PERMIT APPLICATION**

**APPLICANT INFORMATION**

**Applicant Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Same as Applicant

**Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**CONTRACTOR INFORMATION**

Same as Applicant

Same as Owner

**Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_



**SCOPE OF WORK**

Start Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Finish Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

List all days of the week the proposed work will be undertaken at the site:

Hours of work: \_\_\_\_\_ AM to \_\_\_\_\_ PM

Type of material that will be crushed: \_\_\_\_\_

Mitigation measures to be employed to manage dust, vibration, noise, traffic etc.:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please include the following information with your application:

Map/Drawing showing proposed location of crushing operation. Must clearly show the required 200-meter setback from the nearest property line of an existing residential use.

Permit fee will be payable upon approval of the application.

**DECLARATION**

I, \_\_\_\_\_, declare that:

- The information contained in this application and any other attached documentation is true to the best of my knowledge.
- I certify that I have read, understand, and intend to comply with the Town of Parry Sound Crushing, Zoning and Noise By-laws and any other relevant by-law and/or policies that may apply to crushing operations.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_



The Corporation of the Town of Parry Sound

## **Council Report and Recommendation**

### **Open Council Agenda October 4, 2022**

#### **Subject:**

Amendment to the Fees By-law 2010-5408 to add a Crushing Permit Fee

#### **TOMRMS File Number: C01- By-laws**

#### **Spokesperson(s) Name, Title, Department**

Allison Kreuger, By-law Enforcement Officer, Development and Protective Services

#### **Purpose of Report:**

To bring to Council an amendment to the Fees By-law 2010-5408 for the Town of Parry Sound to include a fee for a crushing permit.

#### **Determination for Council:**

##### **By-law 2022 - 7286**

A By-law to amend Schedule "C" of the Fees and Service Charges By-law 2010-5408 to include a crushing permit application fee

#### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - Yes

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities - Yes

## **Background:**

The Fees By-law is being amended to add the fee for a crushing permit. The Crushing By-law has just been updated from the original version from 2001. Previously the fee was included within the body of the by-law however it should be captured within the Fees By-law for the Town of Parry Sound. During the update to the Crushing By-law the fee for a crushing permit was reviewed and is now being added to the Fees By-law.

## **Staff Recommendation:**

That Council pass the amendment to the Fees By-law 2010-5408.

## **Advantages and/or Disadvantages of Staff Recommendation:**

Advantages - The amendment will update the Fees By-law 2010-5408 with the addition of the fee for a crushing permit.

## **Alternatives:**

That Council do not pass the amendment to the Fees By-law 2010-5408.

## **Cost/Financial Impact:**

The fee added will offset any costs incurred for the processing of a crushing permit application.

## **Included in Current Budget: No**

## **Attachments:**

Attachment #1 - Draft Amendment for Fees By-law 2010-5408.

## **CAO's Comments - Recommends Council Approval: Yes**

**The Corporation of the Town of Parry Sound**

**By-law 2022 – 7286**

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**A By-law to amend Schedule “C” of the Fees and Service Charges By-law 2010-5408 to include a crushing permit application fee**

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**Whereas** the Council of the Corporation of the Town of Parry Sound is authorized to prescribe fees and service charges for various types of documents and services under part XII of the Municipal Act 2001; and

**Whereas** the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition, and replacement of capital assets; and

**Whereas** a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property; and

**Whereas** the Council of the Corporation of the Town of Parry Sound determined that it is reasonable to require the cost of services to be covered by fees or charges paid by the applicant and not borne by ratepayers in general.

**Now therefore the Council of the Corporation of the Town of Parry Sound enacts as follows:**

1. That Schedule “C” of By-law 2010-5408 shall be amended to include:

**E) Public Works**

Crushing Permit Application Fee	\$500.00
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2. This By-law comes into force and effect on the date of its passing.

**Read a First** time this 4<sup>th</sup> day of October 2022.

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**Mayor Rebecca Johnson**

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**Clerk Rebecca Johnson**

**Read a Second and Third** time, **Passed, Signed and Sealed**  
this 4<sup>th</sup> day of October, 2022.

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**Mayor Jamie McGarvey**

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**Clerk Rebecca Johnson**

## **The Corporation of The Town of Parry Sound**

### **By-law 2022 – 7287**

#### **Being a By-law to confirm the proceedings of Council.**

**Whereas** Council of the Corporation of the Town of Parry Sound wishes to confirm the proceedings of its Regular Meeting of October 4, 2022.

#### **Now Therefore The Council Of The Corporation Of The Town Of Parry Sound Enacts As Follows:**

1. The actions of the Council at its Regular Meeting of October 4, 2022 in respect to each resolution and each action passed and taken by Council at the meeting, except where the prior approval of the Local Planning Appeal Tribunal is required, is hereby adopted, ratified and confirmed.
2. The Mayor, or in his/her absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required; and, except where otherwise provided, the Mayor, or in his/her absence the presiding officer, and the Clerk, or in her/his absence the Deputy Clerk, are hereby directed to execute all documents and to affix the corporate seal of the municipality to all such documents.

**Read a First time this 4th day of October 2022.**

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**Jamie McGarvey, Mayor**

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**Rebecca Johnson, Clerk**

**Read a Second and Third time, Passed, Signed and Sealed this 4<sup>th</sup> day of October 2022.**

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**Jamie McGarvey, Mayor**

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**Rebecca Johnson, Clerk**